



# **AMBAG Board of Directors Agenda**

**Association of Monterey Bay Area Governments**

**P.O. Box 2453, Seaside, California 93955-2453**

**Phone: (831) 883-3750**

**Fax: (831) 883-3755**

**Email: [info@ambag.org](mailto:info@ambag.org)**

**Voting members must attend the physical meeting to count toward quorum.**

**DATE: March 13, 2024**

**Time: 6:00 PM**

**LOCATION: Monterey Bay Air Resources District , Board Room, 3rd Floor  
24580 Silver Cloud Court  
Monterey, CA 93940**

**Members of the public and non-voting members may use the following link to join the  
AMBAG Board of Directors meeting online:**

**<https://us06web.zoom.us/j/81855862376?pwd=oBhYB20032dYMrUDDHCUDfKQj7HVW.fj8P9qO2-eiOlB-r>**

**Or Telephone: US: +1 669 900 6833**

**Webinar ID: 818 5586 2376**

**Passcode: 363260**

On September 13, 2022, California Governor Gavin Newsom signed into law Assembly Bill (AB) 2449 (Rubio). The new amendments to the Brown Act go into effect on January 1, 2023. AB 2449 provides alternative teleconference procedures to allow members of the AMBAG Board of Directors to participate remotely under very limited circumstances.

Persons who wish to address the AMBAG Board of Directors on an item to be considered at this meeting are encouraged to submit comments in writing at [info@ambag.org](mailto:info@ambag.org) by Tuesday, March 12, 2024 at 5 PM. The subject line should read "Public Comment for the March 13, 2024 Board of Directors Meeting." The agency clerk will read up to 3 minutes of any public comment submitted. If you have any questions, please contact Ana Flores, Clerk of the Board at [aflores@ambag.org](mailto:aflores@ambag.org) or at 831-883-3750 Ext. 300.

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**AMBAG Board Member(s) Meeting Remotely:**

**Manu Koenig:** 5200 Soquel Avenue, Santa Cruz, CA 95062

**831-234-3922**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. AB 2449 VOTE ON “JUST “ AND “EMERGENCY” CAUSE**

**Recommended Action: APPROVE**

- Maura Twomey, Executive Director

Receive oral report.

**4. ROLL CALL**

**5. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA  
(A maximum of one minute on any subject not on the agenda)**

**6. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA**

**7. COMMITTEE REPORTS**

**A. Executive/Finance Committee**

**Recommended Action: INFORMATION**

- President Carbone

Receive oral report.

**B. Monterey Bay National Marine Sanctuary (MBNMS) Advisory Council (SAC) Meeting**

**Recommended Action: DIRECT**

- Director McCarthy

Receive a report from Director McCarthy on the February 16, 2024 meeting. The next meeting is scheduled on May 17, 2024.

**8. EXECUTIVE DIRECTOR’S REPORT**

**Recommended Action: INFORMATION**

- Maura Twomey, Executive Director

Receive a report from Maura Twomey, Executive Director.

**9. CONSENT AGENDA**

**Recommended Action: APPROVE**

**Note:** Actions listed for each item represents staff recommendation. The Board of Directors may, at its discretion, take any action on the items listed in the consent agenda.

**A. Draft Minutes of the February 14, 2024 AMBAG Board of Directors Meeting**

- Ana Flores, Clerk of the Board

Approve the draft minutes of the February 14, 2024 AMBAG Board of Directors meeting. (Page 5)

**B. AMBAG Regional Clearinghouse Monthly Newsletter**

- Regina Valentine, Senior Planner

Accept the clearinghouse monthly newsletter. (Page 11)

**C. AMBAG Sustainability Program Update**

- Amaury Berteaud, Sustainability Program Manager

Accept the AMBAG Sustainability Program update. (Page 19)

**D. Revised Draft of AMBAG Administrative Policy No. 01 – Official Travel**

- Maura Twomey, Executive Director

Approve the revised draft of AMBAG Administrative Policy No. 01 - Official Travel. (Page 23)

**E. Formal Amendment No. 9 to the Monterey Bay Metropolitan Transportation Improvement Program (MTIP): FFY 2022-23 to FFY 2025-26**

- Will Condon, Associate Planner

Approve Formal Amendment No. 9 to the Monterey Bay Metropolitan Transportation Improvement Program (MTIP): FFY 2022-23 to FFY 2025-26 by adopting Resolution No. 2024-2. (Page 31)

**F. Financial Update Report**

- Errol Osteraa, Director of Finance & Administration

Accept the financial update report which provides an update on AMBAG's current financial position and accompanying financial statements. (Page 37)

**10. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION**

**11. ADMINISTRATION**

**A. Draft FY 2024-25 Monterey Bay Region Overall Work Program (OWP) and Budget**  
**Recommended Action: INFORMATION**

- Bhupendra Patel, Director of Modeling

The Draft FY 2024-25 Monterey Bay Region Overall Work Program (OWP) and Budget is provided for Board review and comments. (Page 43)

## 12. PLANNING

### A. 2050 Metropolitan Transportation Plan/Sustainable Communities Strategy Update Recommended Action: INFORMATION

- Heather Adamson, Director of Planning

AMBAG staff will provide an update on the 2050 Metropolitan Transportation Plan/Sustainable Communities Strategy, including the draft performance measures. (Page 45)

### B. AMBAG's 2024 Title VI Program Development Process Recommended Action: INFORMATION

- Regina Valentine, Senior Planner

Staff will provide an overview of AMBAG's 2024 *Title VI Program* development process. Board members are asked to discuss and provide feedback on the development of the 2024 *Title VI Program*. (Page 51)

## 13. ADJOURNMENT

### REFERENCE ITEMS:

- A. 2024 AMBAG Meeting Schedule (Page 57)
- B. Acronym Guide (Page 59)

### NEXT MEETING:

**Date:** April 10, 2024

**Location:** MBARD Board Room, 24580 Silver Cloud Court, Monterey, CA 93940

**Executive/Finance Committee Meeting:** 5:00 PM

**Board of Directors Meeting:** 6:00 PM

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you have a request for disability-related modification or accommodation, including auxiliary aids or services, contact Ana Flores, AMBAG, 831-883-3750, or email [aflores@ambag.org](mailto:aflores@ambag.org) at least 48 hours prior to the meeting date.



**DRAFT MINUTES OF THE PROCEEDINGS  
OF THE BOARD OF DIRECTORS OF THE  
ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS**

**February 14, 2024**

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**1. CALL TO ORDER**

The Board of Directors of the Association of Monterey Bay Area Governments, President Mary Ann Carbone presiding, convened at 6:00 p.m. Wednesday, February 14, 2024 at the MBARD Board Room, 24580 Silver Cloud Court, Monterey, CA 93940.

**2. PLEDGE OF ALLEGIANCE**

**3. AB 2449 VOTE ON ‘EMERGENCY’ CAUSE**

None.

**4. ROLL CALL**

<b><u>AMBAG Board of Directors</u></b>			
<b>PRESENT:</b>			
<b>Agency</b>	<b>Representative</b>	<b>Agency</b>	<b>Representative</b>
Capitola	Kristen Brown (6:09)	County of Monterey	Glenn Church
Carmel	Karen Ferlito	County of Santa Cruz	Felipe Hernandez (6:16)
Del Rey Oaks	Kim Shirley	County of Santa Cruz	Manu Koenig
Greenfield	Robert White		
King City	Carlos Victoria	<u>Ex-Officio Members:</u>	
Marina	Brian McCarthy	3CE	Catherine Stedman
Monterey	Alan Haffa	MBARD	Richard Stedman
Salinas	Steve McShane	SCCRTC	Mitch Weiss
San Juan Bautista	John Freeman	TAMC	Christina Watson
Sand City	Mary Ann Carbone		
Santa Cruz	Scott Newsome		
Scotts Valley	Derek Timm		
Seaside	Alex Miller		
Soledad	Anna Velazquez		
<b>ABSENT:</b>			
Gonzales	Scott Funk	<u>Ex-Officio Members:</u>	
Hollister	Dolores Morales	Caltrans, District 5	Orchid Monroy-Ochoa
Pacific Grove	Luke Coletti	MPAD	Carl Miller
Watsonville	Vanessa Quiroz-Carter	MST	Lisa Rheinheimer
County of Monterey	Mary Adams	SBtCOG	Binu Abraham
County of San Benito	Mindy Sotelo	SC Metro	Michael Tree
County of San Benito	Dom Zanger		

**Others Present:** Justin Connor, Limelight; Amaury Berteaud, Sustainability Program Manager; Heather Adamson, Director of Planning; Bhupendra Patel, Director of Modeling; Errol Osteraa, Director of Finance & Administration; Jessica Lu, Planner; Elizabeth Lippa, Administrative Assistant; Will Condon, Associate Planner; Regina Valentine, Senior Planner; Diane Eidam, Retired Annuitant; Gina Schmidt, GIS Coordinator; Ana Flores, Clerk of the Board; and Maura Twomey, Executive Director.

## **5. PRESENTATIONS**

### **A. Annual Comprehensive Financial Report (ACFR) for Fiscal Year 2022-23**

Autumn Rossi, Clifton Larson Allen LLC gave an overview of the draft ACFR for FY 2022-2023. Ms. Rossi stated that AMBAG received a unmodified opinion on the financial statements and a clean single audit with no findings. Ms. Rossi also reported that no management letter was issued.

President Carbone stated that a board member has to leave early and requested that Planning Item 13.B Carbone Reduction Program (CRP) Draft Project Selection Criteria Adoption be moved up in the agenda.

Directors Brown and Hernandez arrived.

### **B. Carbon Reduction Program (CRP) Draft Project Selection Criteria Adoption**

Will Condon, Associate Planner gave a presentation on the Carbon Reduction Program (CRP) Draft project selection criteria. The Bipartisan Infrastructure Law (BIL) establishes the Carbon Reduction Program (CRP), which provides funds for projects designed to reduce transportation emissions, defined as carbon dioxide (CO<sub>2</sub>) emissions from on-road highway sources. The State is expected to receive a total of \$550 million over five years. The AMBAG region will receive \$6.83 million over five years. The draft Project Selection Criteria includes 1) Section A – Carbon Reduction Program Goal Alignment is worth 55 points total; 2) Section B – Project Readiness and Cost Effectiveness is worth 25 points total; and 3) Section C – Project Information and Regional Significance is worth 20 points total. Next steps include 1) draft CRP project selection criteria for AMBAG Board approval in February 2024; 2) call for projects in February and March 2024; 3) AMBAG review and selection of projects February through April 2024; 4) bring projects to AMBAG Board for adoption in May/June 2024; and 5) program funds in the MTIP in September 2024. Brief discussion followed. Supervisor Church requested that the word “may” be removed from Section C: Project information and Regional Significance under item 1.

**Motion made by Director Haffa, seconded by Director McShane to approve the draft Carbon Reduction Program project selection criteria for use in project selection for CRP and authorize AMBAG staff to issue a call for projects. The motion includes an amendment to the criteria language to remove the word “may” in Section C: Project Information and Regional Significance under item 1. Motion passed unanimously.**

## **6. 2024 Board and Committee Appointments**

The 2024 Board and Committee appointments were approved.

**Motion made by Director McShane, seconded by Director Haffa to approve the 2024 Board and Committee Appointments. Motion passed unanimously.**

## **7. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA**

None.

## **8. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA**

None.

## **9. COMMITTEE REPORTS**

### **A. Executive/Finance Committee**

President Carbone reported that the Executive/Finance Committee approved the consent agenda that included 1) Minutes of the January 10, 2024 meeting 2) list of warrants as of December 31, 2023; and 3) accounts receivable as of December 31, 2023. The Executive/Finance Committee also received a report on the financials from Maura Twomey, Executive Director.

### **B. Monterey Bay National Marine Sanctuary (MBNMS) Advisory Council (SAC) Meeting**

Maura Twomey, Executive Director reported that the next SAC meeting is scheduled on February 16, 2024.

## **10. EXECUTIVE DIRECTOR'S REPORT**

Maura Twomey, Executive Director reported that the Notice of Preparation for the Environmental Impact Report for the 2050 Metropolitan Transportation Plan and Sustainable Communities Strategy (MTP/SCS) and the county level Regional Transportation Plans (RTP's) have been released for public comment period ending March 1, 2024. AMBAG will host two virtual EIR scoping meetings and public workshops on February 21, 2024 and February 22, 2024. The purpose of the meetings is to inform the public of the MTP/SCS environmental report and solicit input on the scope and content of the environmental analysis and alternatives. For more information, visit the AMBAG website at [www.ambag.org](http://www.ambag.org).

## **11. CONSENT AGENDA**

### **A. Draft Minutes of the January 10, 2024 AMBAG Board of Directors Meeting**

The draft minutes of the January 10, 2024 AMBAG Board of Directors meeting were approved.

### **B. AMBAG Regional Clearinghouse Monthly Newsletter**

The AMBAG Clearinghouse monthly newsletter was accepted.

### **C. AMBAG Sustainability Program Update**

The Sustainability Program update was accepted.

### **D. Financial Update Report**

The financial update report was accepted.

**Motion made by Director Timm, seconded by Director Hernandez to approve the consent agenda.  
Motion passed unanimously.**

**12. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION**

None.

**13. PLANNING**

**A. AMBAG's Draft Complete Streets Policy**

Regina Valentine, Senior Planner gave a presentation on the Complete Streets Policy. Complete Streets prioritize the safe and adequate accommodation of all users of the transportation system, including pedestrians, bicyclists, public transportation users, children, older individuals, individuals with disabilities, motorist, and freight vehicles. The timeline includes 1) present draft to committees and the Board in February 2024; 2) public comment period starts February 1, 2024 through March 15, 2024; 3) prepare final Complete Streets Policy in March 2024; 4) present final Complete Streets Policy to committees in April 2024; and 5) Board adoption on May 8, 2024.

**14. ADJOURNMENT**

The Board of Directors meeting adjourned at 6:54 PM.

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Mary Ann Carbone, President

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Maura F. Twomey, Executive Director

**DRAFT AMBAG BOARD OF DIRECTORS MEETING ATTENDANCE & VOTING RECORD**  
**BOARD MEETING DATE: February 14, 2024**

<b>Attendance (X= Present; AB= Absent) Voting (Y= Yes; N=No; A=Abstain)</b>					
<b>MEMBER</b>	<b>AMBAG REP</b>	<b>Attendance</b>	<b>Item 5.B</b>	<b>Item 6</b>	<b>Item 11</b>
Capitola	Kristen Brown (6:09)	X	Y	Y	Y
Carmel-by-the-Sea	Karen Ferlito	X	Y	Y	Y
Del Rey Oaks	Kim Shirley	X	Y	Y	Y
Gonzales	Scott Funk	AB	N/A	N/A	N/A
Greenfield	Robert White	X	Y	Y	Y
Hollister	Dolores Morales	AB	N/A	N/A	N/A
King City	Carlos Victoria	X	Y	Y	Y
Marina	Brian McCarthy	X	Y	Y	Y
Monterey	Alan Haffa	X	Y	Y	Y
Pacific Grove	Luke Coletti	AB	N/A	N/A	N/A
Salinas	Steve McShane	X	Y	Y	Y
San Juan Bautista	John Freeman	X	Y	Y	Y
Sand City	Mary Ann Carbone	X	Y	Y	Y
Santa Cruz	Scott Newsome	X	Y	Y	Y
Scotts Valley	Derek Timm	X	Y	Y	Y
Seaside	Alex Miller	X	Y	Y	Y
Soledad	Anna Velazquez	X	Y	Y	Y
Watsonville	Vanessa Quiroz-Carter	AB	N/A	N/A	N/A
County Monterey	Mary Adams	AB	N/A	N/A	N/A
County Monterey	Glenn Church	X	Y	Y	Y
County Santa Cruz	Manu Koenig	X	Y	Y	Y
County Santa Cruz	Felipe Hernandez (6:16)	X	Y	Y	Y
County San Benito	Mindy Sotelo	AB	N/A	N/A	N/A
County San Benito	Dom Zanger	AB	N/A	N/A	N/A

(\* = Board Member(s) arrived late or left early, therefore, did not vote on the item. Please refer the minutes)

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## MEMORANDUM

**TO:** AMBAG Board of Directors

**FROM:** Maura F. Twomey, Executive Director

**RECOMMENDED BY:** Regina Valentine, Senior Planner

**SUBJECT:** AMBAG Regional Clearinghouse Monthly Newsletter

**MEETING DATE:** March 13, 2024

### RECOMMENDATION:

It is recommended that the Board of Directors accept the February 2024 Clearinghouse monthly newsletter.

### BACKGROUND/DISCUSSION:

Since March 12, 1984, under adopted State Clearinghouse Procedures, the Association of Monterey Bay Area Governments (AMBAG) was designated the regional agency responsible for clearinghouse operations in Monterey, San Benito and Santa Cruz Counties. These procedures implement Presidential Executive Order 12372 as interpreted by the "State of California Procedures for Intergovernmental Review of Federal Financial Assistance and Direct Development Activities." They also implement the California Environmental Quality Act of 1970 as interpreted by CEQA Guidelines.

The purpose of the Clearinghouse is to provide all interested parties within the Counties of Monterey, San Benito and Santa Cruz notification of projects for federal financial assistance, direct federal development activities, local plans and development projects and state plans that are proposed within the region. These areawide procedures are intended to be coordinated with procedures adopted by the State of California.

### FINANCIAL IMPACT:

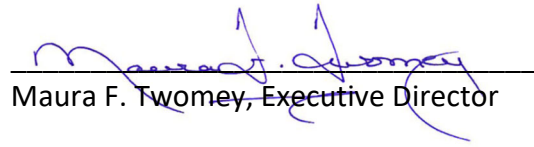
There is no direct financial impact. Staff time for monitoring clearinghouse activities is incorporated into the current AMBAG Overall Work Program and budget.

**COORDINATION:**

Notices for the Clearinghouse are sent by lead agencies to AMBAG. Interested parties are sent email notifications twice a month with the newsletter attached.

**ATTACHMENT:**

1. Monthly Newsletter - Clearinghouse items February 1 – 29, 2024.

**APPROVED BY:**

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Maura F. Twomey, Executive Director



**Attachment 1**

**AMBAG REGIONAL CLEARINGHOUSE**

**The AMBAG Board of Directors will review these items on 3/13/2024**

Association of Monterey Bay Area Governments PO Box 2453 Seaside CA 93955 |  
831.883.3750

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**ENVIRONMENTAL DOCUMENTS**

**20240204 Buena Vista Landfill Redevelopment Project**

Santa Cruz County

Nicole Steel  
(831) 454-5139

Notice of Preparation (NOP)

The Buena Vista Landfill is projected to reach its capacity between 2030-2034. The proposed Project includes three primary components: 1) Developing two new waste transfer stations at the existing landfill site to implement transfer station operations for waste handling and transport; 2) Developing an organics diversion facility to support organics waste processing and diversion; and 3) Implementing the landfill closure plan once site capacity is reached. The Project is planned to be implemented by 2028.

Project Location:

Santa Cruz County

Watsonville

Parcel: 05253101

Public hearing information:

Aptos Branch Library 7695 Soquel Dr, Aptos CA

2/28/2024 5:00 PM

Public review period ends **Monday, March 18, 2024**

City of Gonzales

Ron Sissem

(831) 649-1799

Draft Environmental Impact Report\* (DE

The proposed project would facilitate development of a portion of the City's growth area and has been anticipated since the General Plan was adopted in 2010. The requested entitlements include a general plan amendment (specific plan), pre-zoning, annexation, and the first of several anticipated tentative maps. Up to 3,498 dwelling units at various densities; 96,000 square feet of local serving retail (mixed use), 79 acres of parks, promenades and village greens; two elementary and one middle school on a total of 48 acres; and roads, stormwater detention, agricultural buffers and other open space comprise the planned improvements/uses. Individual future projects that implement the specific plan will be subject to CEQA review that may be streamlined based on CEQA Guidelines sections 15183 and/or 15182.

Project Location:

Monterey County

Gonzales

Parcel: 223032024

Public hearing information:

N/A

Public review period ends **Monday, March 18, 2024**

City of Monterey

Christy Sabdo  
(831) 646-3885

Draft Environmental Impact Report\* (DE

The Proposed Plan is a targeted update to the Housing, Land Use, Safety, and Circulation Elements of the City of Monterey General Plan to respond to emerging issues and new State laws. It contains goals, policies, and programs to guide future development of up to approximately 5,800 units and 1,995 jobs within a Planning Area that encompasses approximately 8.67 square miles and 3.5 square miles of water. The Housing Element identifies suitable sites to accommodate the City's assessed share of the regional housing need through 2031 and incorporates strategies to remove barriers, further fair access to housing, and facilitate buildout of the sites. The Land Use Element introduces new land use designations and policies to foster mixed use neighborhoods and promote compatibility with airport and military operations. The Safety Element includes new data on natural hazards and climate change along with actions to strengthen community resilience and emergency evacuation capacity. The Proposed Plan also ensures consistency between the Land Use Element and newly adopted Monterey Regional Airport Land Use Compatibility Plan. The Circulation Element incorporates strategies for multi-modal mobility, roadway safety, and VMT reduction.

Project Location:

Monterey County

Monterey

Parcel: N/A

Public hearing information:

N/A

Public review period ends **Monday, March 25, 2024**

City of Marina

Alyson Hunter

(831) 884-1281

Notice of Preparation (NOP)

The General Plan update, "Marina 2045," will serve as a long-term framework for future growth and development. Marina 2045 represents the community's vision for the future and contains goals and policies upon which the City Council, Planning Commission, staff, and the entire community will base land use, development, and natural resource decisions. To provide a contemporary plan that will guide the community through the next 20 years, the General Plan update will reflect recent development decisions and changes in State law. The Plan will focus on creating a "complete community" and improving the quality of life for residents, measured infill development, and increasing jobs and housing opportunities citywide while balancing natural resource conservation. The vision statement for Marina 2045 is "Marina will grow into a complete and self-sufficient city with inviting neighborhoods, an active downtown, thriving commercial areas, a vibrant college district, and a strong local economy. This growth will be carefully balanced with an ongoing commitment to diversity, affordable housing, high quality of life, preservation of natural areas, and protection of the City's rich military history. As a regional leader, Marina will actively shape the Monterey Peninsula's sustainability efforts, innovative transportation solutions, and economic development prospects. The City will continue to prioritize the well-being of its residents through transparent decision-making and by providing high-quality public services, an interconnected network of parks and open spaces, a safe transportation network, and a range of housing options for all income levels."

Project Location:

Monterey County

Marina

Parcel: N/A

Public hearing information:

Planning Commission Meeting, City Hall Council Chamber, 211 Hillcrest Avenue, Marina and virtually via Zoom <https://www.cityofmarina.org/958/Access-View-Meetings>

3/14/2024 6:30 PM

Public review period ends **Friday, March 29, 2024**

## PUBLIC HEARINGS

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**20240203**

### **San Juan School Reconstruction**

Aromas San Juan Unified Sch

Daniel Ornelas

(831) 623-4500

Mitigated Negative Declaration (MND)

The Aromas-San Juan Unified School District is proposing to reconstruct approximately 5.18 acres of the San Juan School property into 15 modular classrooms, two modular restroom utility pods, one modular library/makespace, one administration building, a multipurpose structure, and food service. The project also involves the addition of a pedestrian hardscape, landscaping, drop-off facilities along the south side of the school, new on-site utilities, and one additional basketball court. The project would not increase the school's enrollment capacity.

Project Location:

San Benito County

San Juan Bautista

Parcel: 0025000050

Public hearing information:

Anzar High School Library, 2000 San Juan Highway, San Juan Bautista CA 95045

4/10/2024

7:00 PM

Public review period ends

**Monday, March 11, 2024**

California Department of Toxi

OAL Reference Attorney  
(800) 728-6942

Other

The proposed regulation adds flexibility for entities responsible for removing and replacing defective airbags (generators) that remove airbag waste from vehicles. This is achieved by moving the point of hazardous waste generation of airbag waste from the airbag waste handler to the designated facility. The exemption relaxes the hazardous waste requirements for the generation and accumulation of airbag waste at the airbag waste handler location and during transport, as long as the conditions of the exemption are met. Airbag waste would be managed as hazardous waste once it is received at a designated facility for proper management. To avoid confusion by entities removing airbags and increase efficiency, the scope of this rule would apply to all airbag waste and not just the recalled Takata airbag inflators. Under this regulation, airbag waste would not require a hazardous waste manifest or transportation by a registered hauler when being transported offsite, reducing the cost of transportation to a designated facility.

Project Location:

Statewide

Parcel: N/A

Public hearing information:

N/A

Public review period ends **Monday, March 4, 2024**

Generated: 2/29/2024 12:13:45 By: Regina Valentine, Senior Planner

*More detailed information on these projects is available by calling the contact person for each project or through AMBAG at (831) 883-3750. Comments will be considered by the AMBAG Board of Directors in its review. All comments will be forwarded to the applicants for response and inclusion in the project application. If substantial coordination or conflict issues arise, the Clearinghouse can arrange meetings between concerned agencies and applicants.*



**MEMORANDUM**

**TO:** AMBAG Board of Directors

**FROM:** Maura F. Twomey, Executive Director

**RECOMMENDED BY:** Amaury Berteaud, Sustainability Program Manager

**SUBJECT:** AMBAG Sustainability Program Update

**MEETING DATE:** March 13, 2024

**RECOMMENDATION:**

It is recommended the Board of Directors accept this report.

**BACKGROUND/ DISCUSSION:**

**AMBAG Sustainability Program Elements**

**Energy Efficiency Program Development**

AMBAG is a founding member of the Rural and Hard to Reach (RHTR) working group, which was created in 2015 to promote the deployment of energy efficiency resources to California's rural communities. In the past two years AMBAG staff has been working with RHTR partners to create a Regional Energy Network (REN). RENs are entities which submit business plans to the California Public Utilities Commission (CPUC) to obtain ratepayer funds and implement energy efficiency programs.

In June 2021, RHTR partners executed a memorandum of understanding for the development of the RuralREN. RHTR partners submitted a motion for the creation of the RuralREN as well as the RuralREN 2023-2031 strategic business plan to the CPUC in March 2022. In June 2022, Commissioner Shiroma issued a ruling which determined that the RuralREN motion should be considered on the same timeline, and in the same proceeding as the 2024-2031 business plans from existing energy efficiency portfolio administrators. On June 29, 2023, the CPUC issued Decision D.23.06.055 which included approval of RuralREN, and its business plan, with a 2024-2027 budget of \$84 million and an 2028-2031 preliminary budget of \$93 million. AMBAG is working with RuralREN partners to engage in the regulatory process and clarify the governance structure of the RuralREN. Once this process is completed AMBAG will work with partners to launch RuralREN programs which are expected to launch in fall 2024.

## **Monterey Bay Natural and Working Lands Climate Mitigation and Resiliency Study**

On December 6, 2021, the California Department of Conservation awarded AMBAG a \$250,000 Sustainable Agricultural Lands Conservation (SALC) program planning grant to fund the creation of a Monterey Bay Natural and Working Lands Climate Mitigation and Resiliency Study.

The Monterey Bay Natural and Working Lands Climate Mitigation and Resiliency Study project seeks to create an inventory of natural and working lands carbon stock in the AMBAG region and forecast its evolution based on different climate change and land use scenarios, as well as the implementation of different adaptation and mitigation strategies. This project will empower the Monterey Bay region to consider the health of natural and working lands as a part of long-range planning as well as provide an opportunity for cities and counties to further integrate natural and working land GHG mitigation strategies as part of their climate action planning process.

In the past month AMBAG staff worked with Ascent Environmental Inc. to continue refining sequestration and climate adaptation strategies, host stakeholder focus groups, and draft the Monterey Bay Natural and Working Lands Climate Mitigation and Resiliency Study.

## **Monterey Bay Electric Vehicle Climate Adaptation and Resiliency Framework (Monterey Bay EV CAR Framework)**

On August 31, 2023, the California Department of Transportation awarded AMBAG and Ecology Action a \$750,000 Sustainable Transportation Planning Grant (STPG) climate adaptation planning grant to fund the creation of a Monterey Bay Electric Vehicle Climate Adaptation and Resiliency Framework.

The Monterey Bay EV CAR Framework will create a roadmap in the Monterey Bay Area for assessing current charging infrastructure vulnerability to climate change and create strategies that ensure the build-out of EV charging infrastructure increases equity and resiliency in the face of climate change. This project will empower the Monterey Bay region to integrate climate and equity considerations as part of long-range EV infrastructure planning.

In the past month AMBAG staff worked with Ecology Action staff to procure equity and outreach consultants. AMBAG staff also continued to gather the data necessary to complete the Monterey Bay EV CAR Framework.

## **ALTERNATIVES:**

There are no alternatives to discuss as this is an informational report.

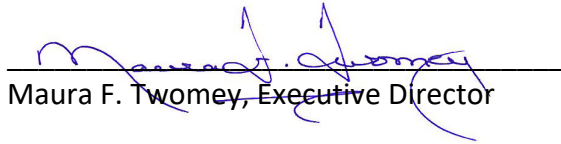


**FINANCIAL IMPACT:**

The budget is fully funded under a SALC planning grant, SB1 Planning Funds, and a Caltrans Climate Adaptation Planning Grant. All funding is programmed in the FY 2023-24 Overall Work Program and Budget.

**COORDINATION:**

AMBAG staff is coordinating with the RuralREN partners, local jurisdictions, and local community stakeholders.

**APPROVED BY:**

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Maura F. Twomey, Executive Director

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**MEMORANDUM**

**TO:** AMBAG Board of Directors

**FROM:** Maura F. Twomey, Executive Director

**RECOMMENDED BY:** Diane Eidam, Retired Annuitant

**SUBJECT:** Revised Administrative Policy No. 01 - Official Travel

**MEETING DATE:** March 13, 2024

**RECOMMENDATION:**

Approve the revised draft of AMBAG Administrative Policy No. 01 - Official Travel.

**BACKGROUND/DISCUSSION:**

The final draft of AMBAG Administrative Policy 01 - Official Travel is attached for Board approval.

The revision to the policy consists of raising the actual expense not to exceed AMBAG established maximum meal rate for breakfast from \$12 to \$13 to align with the California Department of Human Resources (CalHR) rate increase effective January 1, 2024. No other changes are included in the proposed revision.

**FINANCIAL IMPACT:**

The financial impact will be minimal.


**COORDINATION:**

AMBAG staff continues to work closely with CALTRANS, the Federal Transit Administration, the Federal Highway Administration as well as other California Metropolitan and Regional Transportation Planning to incorporate regulatory compliance and best practices in AMBAG's policies and procedures.

**ATTACHMENT:**

1. AMBAG's Final Draft Administrative Policy No. 01 - Official Travel

**APPROVED BY:**



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Maura F. Twomey, Executive Director

## **OFFICIAL TRAVEL**

### **PURPOSE**

To set forth the policies and procedures governing the authorization and reimbursement of travel and related expenses incurred by Board of Director members and employees in the performance of their official duties.

### **POLICY**

Travel and/or training will be authorized where there is a clear benefit to AMBAG, including professional growth of employees which warrants the cost and time away from regular duties.

Travel and training, including scheduled conferences, will be approved during the annual budget process. Approved budgets will not be exceeded without the express approval of the Executive Director.

### **DEFINITIONS APPLICABLE TO POLICY**

Out-of-Region Travel – Any travel outside of the Counties of Monterey, San Benito and Santa Cruz.

California Department of Human Resources (CalHR) – CalHR establishes per diem rates eligible for state and federal grant reimbursement.

### **AUTHORIZATION**

- A Travel Request Permission Form will be submitted in advance for all travel outside the region.
- Executive Director, or delegate, must approve all travel requests.
- Executive Committee or Board of Directors must approve all out-of-state travel.

### **REIMBURSABLE EXPENSES**

- Transportation

Necessary transportation to include actual cost of rail, public transport (Transit), airline (coach-class) tickets; airport, and taxi/Uber/Lyft charges incidental to official meetings. Use of air, train, private vehicles, or other travel mode shall be selected on the basis of the lowest reasonable cost to AMBAG after expense items are tabulated. When an employee chooses, and the Executive Director approves a method of transportation that is more costly, reimbursement will be the lower amount.

Where use of a private vehicle is authorized, reimbursement will be made at the current standard mileage rate published by the State of California and found on the California Department of Human Resources (CalHR) website.

Actual cost of rented automobile and associated costs and charter aircraft under special circumstances specifically authorized by the Executive Director.

- **Travel Time**

Authorized travel time shall be based on that required by the most appropriate mode of transportation. Travel time in excess of the above must be approved by the Executive Director.

- **Lodging**

Lodging will be reimbursed at actual cost of hotel accommodations, not to exceed the guidelines established by Cal HR. Exceptions will be granted at the discretion of the Executive Director for hotels included with training, conferences and meetings which have a set price and for which the individual has little or no choice in the amount paid. For short-term travel charged to Federal and State grant funding, reimbursement limits for overnight accommodations are displayed on the website of CalHR.

- **Meals**

Meals, including tips, will be reimbursed at actual expense not to exceed the following AMBAG established maximum rates:

Breakfast	\$13.00
Lunch	\$18.00
Dinner	\$30.00

It is important to note that these rates are maximums, not allowances.

Receipts for meals for out of region travel are not required to be submitted. However, in the event of an audit, meal receipts substantiating the amount claimed must be provided.

Meal cost for State and Federal grants are limited to amounts published by the State of California and found on the CalHR website.

Meals within the regional area are only reimbursable when specifically authorized by the Executive Director. Instances where such meals may be authorized include luncheon or dinner where it is impracticable for an employee to return to the office area for meals. Also, employees and/or Board of Director members may be reimbursed when required to participate in an official business luncheon or dinner. Receipts showing meal cost, tips and taxes will be submitted by AMBAG employees and/or Board members. Employees should submit receipts with their Monthly Expense Claim. Board member receipts should be submitted to the Clerk of the Board for processing.

- Baggage handling at terminals and hotels.
- Official telephone and incidental expenses directly related to the trip or conference.
- Registration fees for conferences, seminars, and related meetings.
- Parking charges and bridge tolls.

#### **PROCESSING TRAVEL REQUESTS**

- Travel Request Permission Forms will be prepared for each trip.
  - Employee Travel Request Permission Forms will be signed by the employee and the Program Manager. The Executive Director, or designee, will approve all requests.
  - Board members Travel Request Permission Forms will be signed by the Board member and approved by the Executive Director.
- After approval, completed Travel Request Permission Form will be transmitted to the Finance Office for preaudit.
- Advance funds may be furnished upon request.

## **PROCESSING REIMBURSEMENT VOUCHERS**

Employee Travel Expense Reimbursement Forms will be prepared, signed by employee, approved by the Program Manager and Executive Director, and submitted to the Finance Office for settlement/reimbursement within 30 days following completion of travel.

Board member Travel Expense Reimbursement Form will be prepared by AMBAG staff, signed by the Board member and approved by the Executive Director. The Travel Expense Reimbursement Form will be submitted to the Finance Office for settlement/reimbursement within 30 days following completion of travel.

The Travel Expense Reimbursement Form will be prepared in sufficient detail to show time and nature of expenses incurred. Receipts are required for:

- Transportation by rail, bus, airline tickets or rental car.
- Lodging
- Registration Fees
- Parking Fees
- Other expenses for which receipts are normally obtainable, except meals.

Receipts for meals for out of region travel are not required to be submitted. However, in the event of an audit, meal receipts substantiating the amount claimed must be provided. Meals, including tips, will be reimbursed at actual expense not to exceed the AMBAG established maximum rates.

Meals claimed in excess of AMBAG per diem limitations must include an approval by the Executive Director or designee.

Reimbursement for meal costs within the region require receipts showing meal cost, tips and taxes and the submittal of a Monthly Expense Claim approved by the employee's supervisor and the Executive Director.

Board member reimbursement for meal costs within the region require receipts showing meal cost, tips and taxes submitted to the Clerk of the Board and processed by AMBAG staff.



**Attachments:**

Travel Request Permission Form

Travel Expense Reimbursement Form

Monthly Expense Report

Adopted June 10, 2009

Amended June 2023

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**MEMORANDUM**

**TO:** AMBAG Board of Directors

**FROM:** Maura F. Twomey, Executive Director

**RECOMMENDED BY:** William Condon, Associate Planner

**SUBJECT:** Formal Amendment No. 9 to the Monterey Bay Metropolitan Transportation Improvement Program (MTIP): FFY 2022-23 to FFY 2025-26

**MEETING DATE:** March 13, 2024

**RECOMMENDATION:**

Approve Formal Amendment No. 9 to the Monterey Bay Metropolitan Transportation Improvement Program (MTIP): FFY 2022-23 to FFY 2025-26 by adopting Resolution No. 2024-2 (Attachment 1).

**BACKGROUND/ DISCUSSION:**

The federally required Metropolitan Transportation Improvement Program (MTIP) is a comprehensive listing of surface transportation improvement projects for the tri-county Monterey Bay Region that receive federal funds or are subject to a federally required action, and/or are regionally significant.

AMBAG, as the federally designated Metropolitan Planning Organization (MPO) for the Monterey Bay Region, prepares and adopts the MTIP at least once every two years. The MTIP covers a four-year period and must be financially constrained by year, meaning that the amount of dollars committed to the projects (also referred to as “programmed”) must not exceed the amount of dollars estimated to be available. The MTIP: FFY 2022-23 to FFY 2025-26 was adopted by the AMBAG Board at their September 14, 2022 meeting. It received state approval on November 16, 2022 and joint approval by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) on December 16, 2022. Upon the MTIP: FFY 2022-23 to FFY 2025-26 receiving federal approval, it was included in the 2023 Federal Statewide Transportation Improvement Program (FSTIP).

### **What constitutes Formal Amendment to the adopted MTIP?**

1. Federal regulations require that any addition or deletion of a project within the first four years of the adopted MTIP require formal amendment.
2. A significant change in project scope of work and/or cost estimate over \$20 million or 50% of the total project cost as programmed within the first four years requires a formal amendment to the adopted MTIP. There is no limit on adding funds to a grouped project listing.

### **Who approves Formal Amendments to the MTIP?**

1. As per the federal requirements, each formal amendment to the MTIP is first circulated for public review and comments for a minimum of two weeks. Thereafter, the formal amendment is presented to the MPO Board for their approval.
2. After the MPO's approval, the formal amendment is submitted to the State Department of Transportation (Caltrans) for their approval.
3. After the State's approval, the formal amendment is forwarded to the FHWA and FTA for their joint approval.
4. Upon federal approval, the formal amendment by reference is included in the FSTIP.

Formal Amendment No. 9 to the MTIP: FFY 2022-23 to FFY 2025-26 updates one (1) project, as listed in **Attachment 2**, Summary of Changes. The complete project listing included in Formal Amendment No. 9 is also enclosed with the agenda (**Attachment 3**) and can be viewed/downloaded using the AMBAG website link ([www.ambag.org](http://www.ambag.org)).

In accordance with the current federal regulations, the proposed Formal Amendment No. 9 is financially constrained to reasonably available resources. The projects included in Formal Amendment No. 9 have been developed in accordance with all applicable transportation planning requirements per 23 CFR Part 450 and are expected to support the establishment and achievement of performance management targets. The projects included in this Formal Amendment No. 9 also meet the following general requirements for a project to be approved by the U.S. Department of Transportation as a part of the MTIP:

- 1) Projects must be consistent with AMBAG's adopted 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS);
- 2) Projects must be financially constrained, and;
- 3) Projects must satisfy public review/comments requirements.

**ALTERNATIVES:**

The Board could take an action not to approve Formal Amendment No. 9 to the MTIP: FFY 2022-23 to FFY 2025-26. In this case, work on the project included in this formal amendment could be put on hold.

**FINANCIAL IMPACT:**

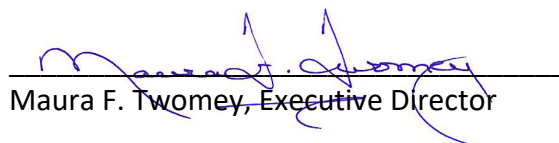
This is a federally funded activity. Staff time to carry out the formal amendment process as well as cost for publication of the public notice in the local newspapers for public review and comment is programmed in the adopted FY 2023-24 Monterey Bay Region Overall Work Program (OWP) and Budget.

**COORDINATION:**

Formal Amendment No. 9 to the MTIP: FFY 2022-23 to FFY 2025-26 was prepared in coordination and consultation with the California Department of Transportation (Caltrans), Council of San Benito County Governments (SBtCOG), Monterey-Salinas Transit (MST), Santa Cruz County Regional Transportation Commission (SCCRTC), Santa Cruz Metropolitan Transit District (SCMTD) and Transportation Agency for Monterey County (TAMC).

**ATTACHMENTS:**

1. Resolution No. 2024-2
2. Summary of Changes
3. Project Programming Pages

**APPROVED BY:**

Maura F. Twomey, Executive Director

**A RESOLUTION  
OF THE BOARD OF DIRECTORS OF THE  
ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS  
ADOPTING FORMAL AMENDMENT NO. 9 TO THE MONTEREY BAY METROPOLITAN  
TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)  
FFY 2022-23 to FFY 2025-26**

**WHEREAS**, the Association of Monterey Bay Area Governments has been designated by the Governor of the State of California as the Metropolitan Planning Organization (MPO) for the Monterey Bay area; and

**WHEREAS**, Title 23 Code of Federal Regulations, Part 450, and Title 49 Code of Federal Regulations, Part 613, require that in each urbanized area, as a condition to the receipt of Federal capital or operating assistance, the MPO carries out, in cooperation with State, local agencies and publicly owned operators of mass transportation services, a continuing, cooperative and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

**WHEREAS**, the Fixing America's Surface Transportation Act (FAST Act) calls for the development of at least a four-year Transportation Improvement Program (TIP), under direction of the MPO in cooperation with State and local officials, regional and local transit operators, and other affected transportation and regional planning and implementing agencies; and

**WHEREAS**, AMBAG has developed a four-year program of projects, consistent with AMBAG's *2045 Metropolitan Transportation Plan/Sustainable Communities Strategy*, the *2022 State Transportation Improvement Program*, the *2022 State Highway Operation and Protection Program*, and the area's Regional Transportation Improvement Programs and Short Range Transit Plans; and

**WHEREAS**, this document is financially constrained and prioritized by funding year, adding only those projects for which funding has been identified and committed in accordance with 23 CFR 450; and

**WHEREAS**, projects in Formal Amendment No. 9 satisfy the transportation conformity provisions of 40 CFR 93.122(g) and all applicable transportation planning requirements per 23 CFR Part 450 and are expected to support the establishment and achievement of performance management targets; and

**WHEREAS**, consultation with cognizant agencies was undertaken and the MTIP was considered with adequate opportunity for public review and comment, in accordance with 23 CFR 450:

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Association of Monterey Bay Area Governments does hereby approve and authorize the submission of Formal Amendment No. 9 to the *Monterey Bay Metropolitan Transportation Improvement Program FFY 2022-23 to FY 2025-26* to the appropriate Federal and State agencies.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of March 2024.

Attachment 2  
Summary of Changes

MTIP FFY 2022-23 to FFY 2025-26  
Formal Amendment No. 9

Project Number	Project Name	Change	Prior \$ (\$1,000)	New \$ (\$1,000)	% Change
SHOPP60SC	Waterman Gap Fish Passage	New project. MTP/SCS ID: SC-CT-P60-CT	\$0	\$13,707	100%

**MTIP FFY 2022-23 to FFY 2025-26**  
**Formal Amendment No. 9**

**MPO ID:** SHOPP60SC  
**CTIPS ID:** 201-0000-0583  
**MTP ID:** SC-CT-P60-CT  
**TITLE:** Waterman Gap Fish Passage  
**DESCRIPTION:** At the San Lorenzo River, in Castle Rock State Park. Replace Waterman Gap culvert with a bridge to improve fish passage. Includes federal Culvert Aquatic Organism Passage (AOP) Grant amount of \$6,000,000. (Additional contribution of \$2,000,000 from State Parks.)  
**Route:** 9  
**PM:** 19.2  
**COUNTY:** Santa Cruz County  
**SYSTEM:** State Highway System  
**IMPLEMENTING AGENCY:** Caltrans  
**PRJ MGR:** Douglas Hessing  
**PHONE:** (805) 835-6568

Dollars in Thousands

Fund Category: SHOPP - Sustainability and Miscellaneous

Fund Type: SHOPP Advance Construction (AC)

Phase	PRIOR	22/23	23/24	24/25	25/26	FUTURE	TOTAL
PE	\$0	\$0	\$3,124	\$0	\$0	\$0	\$3,124
RW	\$0	\$0	\$387	\$0	\$55	\$0	\$442
CON	\$0	\$0	\$0	\$0	\$8,141	\$0	\$8,141
Total:	\$0	\$0	\$3,511	\$0	\$8,196	\$0	\$11,707

Fund Category: Other State

Fund Type: State Park Funds

Phase	PRIOR	22/23	23/24	24/25	25/26	FUTURE	TOTAL
PE	\$0	\$0	\$300	\$0	\$0	\$0	\$300
RW	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CON	\$0	\$0	\$0	\$0	\$1,700	\$0	\$1,700
Total:	\$0	\$0	\$300	\$0	\$1,700	\$0	\$2,000

Project Total:

Phase	PRIOR	22/23	23/24	24/25	25/26	FUTURE	TOTAL
PE	\$0	\$0	\$3,424	\$0	\$0	\$0	\$3,424
RW	\$0	\$0	\$387	\$0	\$55	\$0	\$442
CON	\$0	\$0	\$0	\$0	\$9,841	\$0	\$9,841
Total:	\$0	\$0	\$3,811	\$0	\$9,896	\$0	\$13,707





## MEMORANDUM

**TO:** AMBAG Board of Directors

**FROM:** Maura F. Twomey, Executive Director

**RECOMMENDED BY:** Errol Osteraa, Director of Finance and Administration

**SUBJECT:** Financial Update Report

**MEETING DATE:** March 13, 2024

### RECOMMENDATION:

Staff recommends that the Board of Directors accept the Financial Update Report.

### BACKGROUND/ DISCUSSION:

The enclosed financial reports are for the 2023-2024 Fiscal Year (FY) and are presented as a consent item. The attached reports contain the cumulative effect of operations through January 31, 2024, as well as a budget-to-actual comparison. Amounts in the Financial Update Report are unaudited.

### FINANCIAL IMPACT:

The Balance Sheet for January 31, 2024, reflects a cash balance of \$2,540,335.16. The accounts receivable balance is \$804,270.02, while the current liabilities balance is \$870,961.55. AMBAG has sufficient current assets on hand to pay all known current obligations.

AMBAG's Balance Sheet as of January 31, 2024, reflects a positive Net Position in the amount of \$437,047.04. This is due to the Profit and Loss Statement reflecting an excess of revenue over expense of \$253,788.41. Changes in Net Position are to be expected throughout the fiscal year (FY), particularly at the beginning due to the collection of member dues which are received in July and the timing of various year-end adjustments required after our financial audit.

*Planning Excellence!*

The following table highlights key Budget to Actual financial data:

**Budget to Actual Financial Highlights**  
**For Period July 1, 2023 through January 31, 2024**

<b>Expenditures</b>	<b>Budget Through January 2024</b>	<b>Actual Through January 2024</b>	<b>Difference</b>
Salaries & Fringe Benefits	\$ 1,696,975.00	\$ 1,531,947.38	\$ 165,027.62
Professional Services	\$ 7,594,360.00	\$ 1,793,131.92	\$ 5,801,228.08
Lease/Rentals	\$ 48,125.00	\$ 44,610.50	\$ 3,514.50
Communications	\$ 16,217.00	\$ 11,931.96	\$ 4,285.04
Supplies	\$ 85,262.00	\$ 22,471.28	\$ 62,790.72
Printing	\$ 7,000.00	\$ 1,505.38	\$ 5,494.62
Travel	\$ 42,642.00	\$ 7,688.94	\$ 34,953.06
Other Charges	\$ 212,480.00	\$ 257,095.50	\$ (44,615.50)
<b>Total</b>	<b>\$ 9,703,061.00</b>	<b>\$ 3,670,382.86</b>	<b>\$ 6,032,678.14</b>
<b>Revenue</b>			
Federal/State/Local Revenue	\$ 9,761,989.00	\$ 3,924,171.27	\$ 5,837,817.73
Note: AMBAG is projecting a surplus, therefore budgeted revenues do not equal expenses.			

**Revenues/Expenses (Budget to Actual Comparison):**

The budget reflects a linear programming of funds while actual work is contingent on various factors. Therefore, during the fiscal year there will be fluctuations from budget-to-actual.

Professional Services are under budget primarily due to the timing of work on projects performed by contractors. Projects early in their implementation are Integrated Land Use Model and Development Monitoring Framework Tool, Monterey Bay Natural and Working Lands Climate Mitigation and Resiliency Study, California Central Coast Sustainable Freight Study, and Complete Streets. This work is not performed in a linear fashion while the budget reflects linear programming. In addition, the Regional Early Action Planning Housing Program (REAP) provides \$7,931,311 in funding of which a large portion will pass through to partner agencies. This program is approximately 92% completed. The current budget includes a proportionate share of \$10,133,742 in funding for the REAP 2.0 program. It is in its early stages.

Since AMBAG funding is primarily on a reimbursement basis, any deviation in expenditure also results in a corresponding deviation in revenue. Budget-to-actual revenue and expenditures are monitored regularly to analyze fiscal operations and propose amendments to the budget if needed.

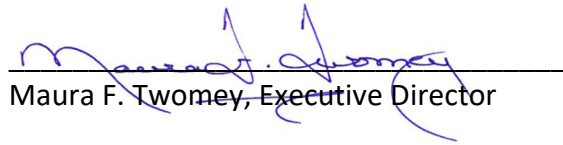
**COORDINATION:**

N/A

**ATTACHMENTS:**

1. Balance Sheet as of January 31, 2024
2. Profit and Loss: July 1, 2023 – January 31, 2024
3. Cash Activity for February 2024

**APPROVED BY:**



Maura F. Twomey, Executive Director

AMBAG

Balance Sheet - Attachment 1

As of January 31, 2024

January 31, 2024		January 31, 2024	
<b>Assets</b>		<b>Liabilities &amp; Net Position</b>	
<b>Current Assets</b>		<b>Liabilities</b>	
<b>Cash and Cash Equivalents</b>		<b>Current Liabilities</b>	
Mechanics Bank - Special Reserve	922,341.43	Accounts Payable	706,724.47
Mechanics Bank - Checking	207,594.83	Employee Benefits	164,237.08
Mechanics Bank - REAP Checking	950,851.02	Mechanics Bank - Line of Credit	0.00
Mechanics Bank - REAP 2.0 Checking	455,191.94	<b>Total Current Liabilities</b>	<b>870,961.55</b>
Petty Cash	500.00		
LAIF Account	3,855.94		
<b>Total Cash and Cash Equivalents</b>	<b>2,540,335.16</b>		
<b>Accounts Receivable</b>		<b>Long-Term Liabilities</b>	
Accounts Receivable	804,270.02	Deferred Inflows - Actuarial	258,986.95
<b>Total Accounts Receivable</b>	<b>804,270.02</b>	Net Pension Liability (GASB 68)	1,888,153.69
		OPEB Liability	13,243.46
<b>Other Current Assets</b>		Deferred Revenue	865,439.56
Due from PRWFP/RAPS	270.51	<b>Total Long-Term Liabilities</b>	<b>3,025,823.66</b>
Prepaid Items	20,883.91		
<b>Total Other Current Assets</b>	<b>21,154.42</b>	<b>Total Liabilities</b>	<b>3,896,785.21</b>
<b>Total Current Assets</b>	<b>3,365,759.60</b>		
<b>Long-Term Assets</b>		<b>Net Position</b>	
Net OPEB Asset	96,473.00	Beginning Net Position	183,258.63
Deferred Outflows - Actuarial	533,833.49	Net Income/(Loss)	253,788.41
Deferred Outflows - PERS Contribution	272,963.59	<b>Total Ending Net Position</b>	<b>437,047.04</b>
<b>Total Long-Term Assets</b>	<b>903,270.08</b>	<b>Total Liabilities &amp; Net Position</b>	<b>4,333,832.25</b>
<b>Capital Assets</b>			
Capital Assets	319,089.93		
Accumulated Depreciation	(254,287.36)		
<b>Total Capital Assets</b>	<b>64,802.57</b>		
<b>Total Assets</b>	<b>4,333,832.25</b>		

AMBAG

Profit & Loss - Attachment 2

July - January 2024

	July - January 2024	July - January 2024
Income		
AMBAG Revenue		189,610.47
Cash Contributions		70,249.82
Grant Revenue		3,499,454.51
Non-Federal Local Match		164,856.47
Total Income		3,924,171.27
Expense		
Salaries		944,474.87
Fringe Benefits		587,472.51
Professional Services		1,793,131.92
Lease/Rentals		44,610.50
Communications		11,931.96
Supplies		22,471.28
Printing		1,505.38
Travel		7,688.94
Other Charges:		
BOD Allowances	4,450.00	
BOD Refreshments/Travel/Nameplates/Dinner/Other	820.90	
Workshops/Training	3,395.61	
GIS Licensing/CCJDC Support	8,722.00	
Energy Watch Travel/Classes/Events/Recruitment/Other	875.00	
SB1/MTIP/MTP/SCS/OWP/Public Participation Expenses	13,854.18	
Recruiting	1,655.32	
Model Expenses	1,500.00	
Dues & Subscriptions	15,785.22	
Depreciation Expense	17,996.02	
Maintenance/Utilities	879.01	
Insurance	22,295.77	
Interest/Fees/Tax Expense	10.00	
Total Other Charges		92,239.03
Non-Federal Local Match		164,856.47
Total Expense		3,670,382.86
Net Income/(Loss)		253,788.41

**AMBAG**  
**Cash Activity - Attachment 3**  
**For February 2024**

Monthly Cash Activity	July-23	August-23	September-23	October-23	November-23	December-23	January-24	February-24	March-24	April-24	May-24	June-24	TOTAL
<b>1. CASH ON HAND</b>													
[Beginning of month]	3,485,673.92	3,623,604.37	2,981,151.06	2,876,887.37	2,820,945.79	2,349,153.26	2,167,894.66	2,540,335.16	0.00	0.00	0.00	0.00	
<b>2. CASH RECEIPTS</b>													
(a) AMBAG Revenue	122,393.92	39,335.97	36,362.67	11,572.10	7,924.10	20,520.51	11,188.83	0.00	0.00	0.00	0.00	0.00	249,298.10
(b) Grant Revenue	321,324.61	500,755.13	226,665.54	251,418.16	490,551.54	235,752.42	232,391.56	412,739.71	0.00	0.00	0.00	0.00	2,671,598.67
(c) REAP Advance Payment	0.00	0.00	0.00	0.00	0.00	0.00	720,000.00	0.00	0.00	0.00	0.00	0.00	720,000.00
(d) Borrowing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>3. TOTAL CASH RECEIPTS</b>	443,718.53	540,091.10	263,028.21	262,990.26	498,475.64	256,272.93	963,580.39	412,739.71	0.00	0.00	0.00	0.00	3,640,896.77
<b>4. TOTAL CASH AVAILABLE</b>	3,929,392.45	4,163,695.47	3,244,179.27	3,139,877.63	3,319,421.43	2,605,426.19	3,131,475.05	2,953,074.87	0.00	0.00	0.00	0.00	
<b>5. CASH PAID OUT</b>													
(a) Payroll & Related *	226,595.24	206,279.10	215,964.87	221,730.16	227,634.13	245,033.18	224,953.03	228,819.68	0.00	0.00	0.00	0.00	1,797,009.39
(b) Professional Services	46,858.21	947,109.20	136,956.62	76,138.24	724,329.25	179,301.14	345,764.96	617,146.71	0.00	0.00	0.00	0.00	3,073,604.33
(c) Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57,184.25	0.00	0.00	0.00	0.00	57,184.25
(d) Lease/Rentals	12,157.40	6,603.40	6,579.38	6,217.41	6,217.41	6,568.08	6,466.82	6,568.08	0.00	0.00	0.00	0.00	57,377.98
(e) Communications	2,057.70	1,795.48	1,326.43	1,895.75	2,405.60	852.76	2,574.85	2,147.87	0.00	0.00	0.00	0.00	15,056.44
(f) Supplies	828.27	1,754.13	1,685.39	6,243.48	2,665.15	1,206.16	7,195.51	13,826.68	0.00	0.00	0.00	0.00	35,404.77
(g) Printing	0.00	0.00	245.30	0.00	0.00	593.75	0.00	666.33	0.00	0.00	0.00	0.00	1,505.38
(h) Travel	584.62	1,479.85	1,749.05	2,093.37	1,827.96	814.49	135.72	1,070.07	0.00	0.00	0.00	0.00	9,755.13
(i) Other Charges	16,706.64	17,523.25	2,784.86	4,613.43	5,188.67	3,161.97	4,049.00	10,077.02	0.00	0.00	0.00	0.00	64,104.84
(j) Loan Repayment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>6. TOTAL CASH PAID OUT</b>	305,788.08	1,182,544.41	367,291.90	318,931.84	970,268.17	437,531.53	591,139.89	937,506.69	0.00	0.00	0.00	0.00	5,111,002.51
<b>7. CASH POSITION</b>	3,623,604.37	2,981,151.06	2,876,887.37	2,820,945.79	2,349,153.26	2,167,894.66	2,540,335.16	2,015,568.18	0.00	0.00	0.00	0.00	



**MEMORANDUM**

**TO:** AMBAG Board of Directors

**FROM:** Maura F. Twomey, Executive Director

**RECOMMENDED BY:** Bhupendra Patel, Director of Modeling

**SUBJECT:** Draft FY 2024-25 Monterey Bay Region Overall Work Program (OWP) and Budget

**MEETING DATE:** March 13, 2024

**RECOMMENDATION:**

The Draft FY 2024-25 Monterey Bay Region Overall Work Program (OWP) and Budget is provided for Board review and comments.

**BACKGROUND/ DISCUSSION:**

The Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) calls for the development of the Overall Work Program (OWP) by the federally designated Metropolitan Planning Organization (MPO).

The Association of Monterey Bay Area Governments (AMBAG), as the federally designated MPO for the tri-county (Monterey, San Benito, and Santa Cruz counties) Monterey Bay Region, annually develops and maintains the OWP and Budget. The AMBAG OWP and the Budget are linked documents.

The Draft FY 2024-25 OWP is developed in consultation and coordination with the Caltrans, Federal Highway Administration (FHWA), Federal Transit Administration (FTA) and region's Regional Transportation Planning Agencies (RTPA) and transit operators. The Draft FY 2024-25 OWP includes metropolitan transportation and air quality related planning projects/activities proposed for the Monterey Bay Region for the state fiscal year starting July 1, 2024 and ending June 30, 2025.

The separately enclosed Draft FY 2024-25 OWP is the same draft that was provided to Federal and State agencies for their early review and comments on March 1, 2024. Staff are expecting to receive their comments by March 31, 2024. The Final Draft FY 2024-25 OWP and Budget is scheduled for adoption at the May 8, 2024, AMBAG Board of Directors meeting.

*Planning Excellence!*

### **Draft FY 2024-25 AMBAG Budget**

Generally, the Overall Work Program (OWP) and the AMBAG Budget are linked documents. The AMBAG Draft FY 2024-25 Budget mirrors the activities and funding as programmed in the Draft FY 2024-25 OWP. Staff will provide a detailed presentation on the Draft FY 2024-25 AMBAG OWP and Budget at the March 13, 2024, Executive/Finance Committee and AMBAG Board of Directors meetings.

AMBAG staff, in consultation with state and federal partners, will work together to incorporate the comments received from FHWA, FTA, Caltrans and the AMBAG Board of Directors, as appropriate, and will present the AMBAG Board of Directors a Final Draft FY 2024-25 OWP and Budget at the May 8, 2024 AMBAG Executive/Finance Committee and AMBAG Board of Directors meetings for adoption.

### **ALTERNATIVES:**

None

### **FINANCIAL IMPACT:**

Staff time to carry out draft OWP and Budget activities is funded through FHWA PL, FTA 5303, other state and local funds, as programmed in the approved FY 2023-24 OWP.


### **COORDINATION:**

Preparation of the Draft FY 2024-25 OWP has been coordinated with the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), California Department of Transportation (Caltrans), Council of San Benito County Governments (SBtCOG), Monterey-Salinas Transit (MST), Santa Cruz County Regional Transportation Commission (SCCRTC), Santa Cruz Metropolitan Transit District (SCMTD) and Transportation Agency for Monterey County (TAMC).

### **ATTACHMENT:**

1. Draft FY 2024-25 Overall Work Program and Budget (**separately enclosed**)

### **APPROVED BY:**

  
Maura F. Twomey, Executive Director





**MEMORANDUM**

**TO:** AMBAG Board of Directors

**FROM:** Maura F. Twomey, Executive Director

**RECOMMENDED BY:** Heather Adamson, Director of Planning

**SUBJECT:** 2050 Metropolitan Transportation Plan/Sustainable Communities Strategy Update

**MEETING DATE:** March 13, 2024

**RECOMMENDATION:**

AMBAG staff will provide an update on the 2050 Metropolitan Transportation Plan/Sustainable Communities Strategy, including the draft performance measures.

**BACKGROUND/ DISCUSSION:**

AMBAG adopted the 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) in June 2022. Federal and state law requires that AMBAG prepare a long-range transportation plan in coordination with our transportation partners every four years. In accordance with state and federal guidelines, the 2050 MTP/SCS is scheduled for adoption by the AMBAG Board of Directors in June 2026. Staff developed the 2050 MTP/SCS Plan Work Program and Schedule which was approved by the AMBAG Board of Directors in April 2023. 2050 MTP/SCS activities underway are highlighted below.

***2026 Regional Growth Forecast***

The process to update the Regional Growth Forecast is in progress. The first step in updating the Regional Growth Forecast is establishing the regionwide numbers. The draft tri-county regional employment, population and housing figures have been accepted by the AMBAG Board of Directors in January 2024. AMBAG has begun disaggregating the forecast numbers to the jurisdiction level. AMBAG staff will be meeting with all local jurisdictions in February/March 2024 to discuss and receive feedback on the preliminary draft subregional growth forecast. The revised draft subregional forecast numbers are scheduled to be available in late Spring 2024. The 2026 Regional Growth Forecast is scheduled to be accepted

for planning purposes in October 2024. Once the 2026 Regional Growth Forecast has been finalized, AMBAG staff will be reaching out to each local jurisdiction to verify and update the traffic analysis zones (TAZs) using the new forecast. This is a crucial step as it will be used for modeling purposes in the Regional Travel Demand Model to prepare the 2050 MTP/SCS.

### ***2050 MTP/SCS Performance Measures***

With each MTP/SCS update, AMBAG starts the planning process by establishing a framework of a vision and goals to guide the development of the Plan. This is a key first step, as it is the policy foundation for the MTP/SCS and identifies the “big picture” of what we aim to achieve. The 2050 MTP/SCS vision and goals were approved by the AMBAG Board of Directors in November 2023. Performance measures allow us to quantify regional goals, estimate the impacts of proposed investments, and evaluate progress over time. The proposed draft 2050 MTP/SCS Performance Measures has been updated and new metrics added (Attachment 1). The AMBAG Board of Directors is scheduled to approve the updated performance measures for the 2050 MTP/SCS in April 2024. AMBAG staff will then finalize methodologies to calculate the new measures to be included in the 2050 MTP/SCS.

### ***Transportation Project List and Financial Assumptions***

Later this year, AMBAG will begin work with the RTPAs, transit operators, Caltrans, and local jurisdictions to update the transportation project list for the 2050 MTP/SCS. As part of this required “Call for Projects,” AMBAG will work closely with the RTPAs to make changes to the existing projects included in the 2045 MTP/SCS, such as changes to cost estimates and project phasing. Additionally, the RTPAs will be able to add new projects or delete those that have been completed. RTPA staff will work with local jurisdictions and other project sponsors to obtain updates to local projects to be entered into the MTP/SCS database.

AMBAG will also work with our transportation partners to develop financial assumptions for the MTP/SCS through 2050. The financial assumptions will guide how much local, state, and federal funding will be reasonably available for the transportation investments included in the 2050 MTP/SCS.

### ***Environmental Impact Report***

AMBAG released the Notice of Preparation (NOP) for the joint environmental impact report (EIR) for the 2050 MTP/SCS and the Regional Transportation Planning Agencies’ (RPTAs) Regional Transportation Plans (RTPs) on January 26, 2024. AMBAG hosted two public virtual scoping meetings to solicit input on the scope and content of the EIR. Comments on the NOP were due by March 1, 2024.

### ***Next Steps***

Staff will continue to develop the components of the 2050 MTP/SCS working with the Planning Directors Forum, Technical Advisory Committees, partner agencies and key stakeholders. The Board of Directors will be asked to approve the performance measures for the 2050 MTP/SCS in April 2024.

### **ALTERNATIVES:**

N/A

### **FINANCIAL IMPACT:**

The funding to conduct the work is budgeted in the FY 2023-24 Overall Work Program and Budget.

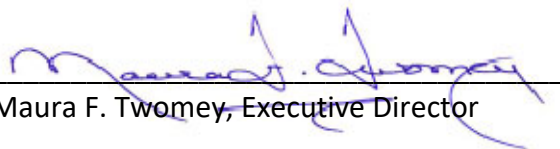
### **COORDINATION:**

All MTP/SCS planning activities are coordinated with the MTP/SCS Executive Steering Committee and Staff Working Group which includes participation from Caltrans District 5, Monterey Salinas Transit, Santa Cruz Metropolitan Transit District, Santa Cruz County Regional Transportation Commission, San Benito County Council of Governments, and the Transportation Agency for Monterey County, as well as the Planning Directors Forum and the RTPAs Technical Advisory Committees which includes the local jurisdictions.

### **ATTACHMENT:**

1. 2050 MTP/SCS Draft Performance Measures

### **APPROVED BY:**



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Maura F. Twomey, Executive Director

## 2050 MTP/SCS

### Draft Performance Measures

<b>Mobility</b>
Daily Vehicle Delay Per Capita (hours)
Commute Travel Time (minutes)
Peak Period Congested Vehicle Miles of Travel (miles)
Maintain the Transportation System (percentage)
Fatalities and Injuries per 1,000 VMT
Annual Projected Bike/Pedestrian Fatalities and Injuries per 1,000 VMT
<b>Environment</b>
GHG Reductions (Percent reduction from 2005 baseline)
Alternative Transportation Trips (percentage)
<b><i>Open Space Consumed &amp; Farmland Converted (acres)*</i></b>
<b><i>Population in Climate Risk Areas (percentage)*</i></b>
<b>Communities</b>
Growth in Opportunity Areas (percentage)
Monterey County
San Benito County
Santa Cruz County
<b><i>Residential Density*</i></b>
Population Near High Quality Transit (percentage)
Population Near Bike Facilities (percentage)
Population Within 30 Minutes of Healthcare (percentage)
Drive Alone
Bike
Walk
Population Within 30 Minutes of Parks (percentage)
Drive Alone
Bike
Walk
<b>Economic</b>
Jobs Near High Quality Transit (percentage)
Jobs Near Bike Facilities (percentage)
Work Trips Within 30 Minutes (percentage)
Drive Alone
Carpool
Transit
<b><i>Jobs in Opportunity Areas (percentage)*</i></b>
Daily Truck Delay (hours)

<b>Equitable</b>
Distribution of MTP/SCS Investments (percentage)
Low income population
Non low income population
Minority population
Non minority population
Low mobility (zero car households and aged populations)
Low community engagement (linguistic isolation and education attainment)
Access to Transit within 1/2 mile (percentage)
Low income population
Non low income population
Minority population
Non minority population
Low mobility (zero car households and aged populations)
Low community engagement (linguistic isolation and education attainment)
<b><i>Housing Mix*</i></b>
Low income population
Non low income population
Minority population
Non minority population
Low mobility (zero car households and aged populations)
Low community engagement (linguistic isolation and education attainment)

***\* Modified or new performance measures***

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## MEMORANDUM

**TO:** AMBAG Board of Directors

**FROM:** Maura F. Twomey, Executive Director

**RECOMMENDED BY:** Regina Valentine, Senior Planner

**SUBJECT:** AMBAG's 2024 Title VI Program Development Process

**MEETING DATE:** March 13, 2024

### RECOMMENDATION:

Staff will provide an overview of AMBAG's *2024 Title VI Program* development process. Board members are asked to discuss and provide feedback on the development of the *2024 Title VI Program*.

### BACKGROUND:

Title VI is a federal statute that mandates that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The federally required Title VI Program is a comprehensive document that guides AMBAG in the Title VI process. AMBAG receives federal funding through Caltrans and therefore is subject to this federal requirement.

In 2012, the Federal Transit Administration (FTA) set new guidelines for Caltrans requiring sub-recipients of Caltrans Planning Grants to submit a Title VI Program every three years. AMBAG, as a sub-recipient of such funds and as the federally designated Metropolitan Planning Organization (MPO) for the Monterey Bay Region, must prepare and adopt a Title VI Program at least once every three years. The *2024 Title VI Program* will cover the three-year period from 2024-2027 and must comply with FTA Circular 4702.1B. The *2024 Title VI Program* emphasizes the AMBAG Title VI process and procedures, including the use of public outreach techniques and innovative strategies to specifically include Limited English Proficiency (LEP) populations within the region.

## DISCUSSION:

The requirements for the *2024 Title VI Program* under FTA Circular 4702.1B incorporate environmental justice principles into plans, projects, and activities that receive funding from FTA. The following guiding environmental justice principles must be considered through “all public outreach and participation efforts conducted by the FTA, its grantees and sub-grantees”:

- To avoid, minimize, or mitigate disproportionately high and adverse human health and environmental effects, including social and economic effects, on minority populations and low income populations.
- To ensure the full and fair participation by all potentially affected communities in the transportation decision making process, and to prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority and low income populations.

A Title VI Program is the required guide for all Title VI related activities conducted by AMBAG. As such, this document will contain the procedures, strategies and techniques that will be used by AMBAG for increasing public involvement in all programs and projects that use federal funds and creating a more inclusive public participation process for LEP populations.

Below are key dates for developing the *2024 Title VI Program*:

- **March – April 2024:** Present an overview of the *2024 Title VI Program* development process to regional Advisory Committees, Planning Directors Forum, and to the AMBAG Board of Directors
- **April – May 2024:** Prepare the *Draft 2024 Title VI Program*
- **May – June 2024:** Present the *Draft 2024 Title VI Program* to regional Advisory Committees, Planning Directors Forum, and to the AMBAG Board of Directors
- **June 3 – July 12, 2024:** Public Comment Period
- **July 2024:** Prepare the *Final 2024 Title VI Program*
- **July – August 2024:** Present the *Final 2024 Title VI Program* to regional Advisory Committees and Planning Directors Forum
- **September 11, 2024:** AMBAG Board of Directors will be asked to adopt the *Final 2024 Title VI Program*

## Next Steps

Upon direction, staff will incorporate Board feedback on the draft timeline and attached outline. Staff will then prepare the *Draft 2024 Title VI Program* to be presented to the AMBAG Board of Directors at its June 12, 2024 meeting.

## ALTERNATIVES:

N/A



**FINANCIAL IMPACT:**

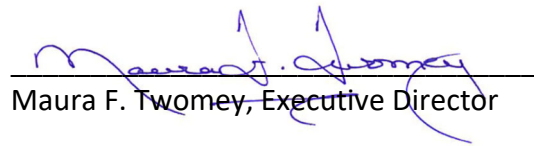
The *2024 Title VI Program* is funded by the Federal Highway Administration and Federal Transit Administration planning grant funds, which are included in both the OWP and the AMBAG budget.

**COORDINATION:**

N/A

**ATTACHMENT:**

1. *2024 Title VI Program* Draft Outline

**APPROVED BY:**

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Maura F. Twomey, Executive Director

**Attachment 1**  
**AMBAG 2024 Title VI Program Draft Outline**

**Introduction**

- Roles and Responsibilities
  - Caltrans
  - AMBAG
- Purpose of Title VI Program
- Title VI Associated Regulations
  - Distinctions between Title VI and Environmental Justice

**Title VI Program**

- Title VI Responsibilities
  - Transit-Related Title VI Investigations, Complaints, and Lawsuits
  - Racial Composition of Non-Elected Committees and Councils
  - Nondiscriminatory Distribution of Federal Transit Administration Funds
  - Title VI Monitoring of Subrecipients
  - Nondiscriminatory Assistance to Subrecipients
  - Title VI Equity Analysis of Constructed Facilities
- Demographic Profile of the Metropolitan Area
  - 2020 Percent Race per County Chart
  - 2020 Percent Hispanic or Latino per County Chart
  - 2020 Minority Populations Map
- Identification of Mobility Needs of Minority Populations
- Language Assistance Plan (see Appendix)
- Title VI Notice to the Public, Complaint Procedures, and Form (see Appendices)
- Public Participation Plan
  - Summary of Outreach
  - Outreach Plan to Engage Minority and LEP
- Distribution of State and Federal Funding Map
- Transportation System Investment Disparate Impact Analysis
- Board Resolution (see Appendix)

**Appendices**

**A. Language Assistance Plan**

- Overview
- Language Demographics
  - 2020 Total Number and Percentage of LEP Households by Jurisdiction Table
    - Percentage Region Map
    - Percentage Monterey County Map
    - Percentage San Benito County Map
    - Percentage Santa Cruz County Map
  - 2020 LEP Households by Language by Jurisdiction Table

- Four Factor Analysis
    1. The Number or Proportion of LEP Persons Eligible to Be Served or Likely to Be Encountered by the Program or Recipient
    2. The Frequency with Which LEP Persons Come into Contact with the Program
    3. The Nature and Importance of the Program, Activity, or Service Provided by the Program to People's Lives
    4. The Resources Available to the Recipient for LEP Outreach, as well as the Costs Associated with That Outreach
  - Language Assistance Services
    - Safe Harbor Provision
      - 2020 LEP Population by Language Spoken by Jurisdiction Table
    - Notice of Language Assistance Availability
    - Language Assistance Employee Training
  - Monitoring, Evaluating, and Updating the Language Assistance Plan
- B. Title VI Notice to the Public
- English, Spanish, Tagalog, Chinese, Korean, Vietnamese
- C. Title VI Complaint Procedures
- English, Spanish, Tagalog, Chinese, Korean, Vietnamese
- D. Title VI Complaint Form
- English, Spanish, Tagalog, Chinese, Korean, Vietnamese
- E. Title VI Assurances
- F. Board Resolution
- G. Caltrans Title VI Program Checklist

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## 2024 AMBAG Calendar of Meetings

<b>April 10, 2024</b>	<b>MBARD Board Room</b> <b>24580 Silver Cloud Court, Monterey, CA 93940</b> Meeting Time: 6 pm
<b>May 8, 2024</b>	<b>MBARD Board Room</b> <b>24580 Silver Cloud Court, Monterey, CA 93940</b> Meeting Time: 6 pm
<b>June 12, 2024</b>	<b>MBARD Board Room</b> <b>24580 Silver Cloud Court, Monterey, CA 93940</b> Meeting Time: 6 pm
<b>July 2024</b>	<b>No Meeting Scheduled</b>
<b>August 14, 2024</b>	<b>MBARD Board Room</b> <b>24580 Silver Cloud Court, Monterey, CA 93940</b> Meeting Time: 6 pm
<b>September 11, 2024</b>	<b>MBARD Board Room</b> <b>24580 Silver Cloud Court, Monterey, CA 93940</b> Meeting Time: 6 pm
<b>October 9, 2024</b>	<b>MBARD Board Room</b> <b>24580 Silver Cloud Court, Monterey, CA 93940</b> Meeting Time: 6 pm
<b>November 13, 2024</b>	<b>MBARD Board Room</b> <b>24580 Silver Cloud Court, Monterey, CA 93940</b> Meeting Time: 6 pm
<b>December 2024</b>	<b>No Meeting Scheduled</b>

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AMBAG Acronym Guide	
ABM	Activity Based Model
ACFR	Annual Comprehensive Financial Report
ADA	Americans Disabilities Act
ALUC	Airport Land Use Commission
AMBAG	Association of Monterey Bay Area Governments
ARRA	American Reinvestment and Recovery Act
3CE	Central Coast Community Energy
CAAA	Clean Air Act Amendments of 1990 (Federal Legislation)
Caltrans	California Department of Transportation
CalVans	California Vanpool Authority
CARB	California Air Resources Board
CCJDC	Central Coast Joint Data Committee
CEQA	California Environmental Quality Act
CHTS	California Households Travel Survey
CMAQ	Congestion Mitigation and Air Quality Improvement
CPUC	California Public Utilities Commission
CTC	California Transportation Commission
DEIR	Draft Environmental Impact Report
DEM	Digital Elevation Model
DOF	Department of Finance (State of California)
EAC	Energy Advisory Committee
EIR	Environmental Impact Report
FAST Act	Fixing America's Surface Transportation Act
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
GHG	Greenhouse Gas Emissions
GIS	Geographic Information System
ICAP	Indirect Cost Allocation Plan
ITS	Intelligent Transportation Systems
JPA	Joint Powers Authority

LTA	San Benito County Local Transportation Authority
LTC	Local Transportation Commission
MAP-21	Moving Ahead for Progress in the 21 <sup>st</sup> Century Act
MBARD	Monterey Bay Air Resources District
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MPAD	Monterey Peninsula Airport District
MPO	Metropolitan Planning Organization
MST	Monterey-Salinas Transit
MTP	Metropolitan Transportation Plan
MTIP	Metropolitan Transportation Improvement Program
OWP	Overall Work Program
PG&E	Pacific Gas & Electric Company
PPP	Public Participation Plan
RAPS, Inc.	Regional Analysis & Planning Services, Inc.
RFP	Request for Proposal
RHNA	Regional Housing Needs Allocation
RTDM	Regional Travel Demand Model
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agency
SB 375	Senate Bill 375
SBtCOG	Council of San Benito County Governments
SCCRTC	Santa Cruz County Regional Transportation Commission
SCMTD	Santa Cruz Metropolitan Transit District
SCS	Sustainable Communities Strategy
S RTP	Short-Range Transit Plan
STIP	State Transportation Improvement Program
TAMC	Transportation Agency for Monterey County
TAZ	Traffic Analysis Zone
USGS	United States Geological Survey
VMT	Vehicle Miles Traveled
VT	Vehicle Trips