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# MTP Checklist

## Introduction

The 2017 Regional Transportation Plan (RTP) Guidelines includes a checklist that the Metropolitan Planning Organization is required to complete upon finalizing the long range transportation plan. The purpose of the RTP Checklist is to establish a minimum standard for developing the RTP. The checklist of transportation planning requirements has been updated in order to conform to federal and state RTP requirements. It is completed and included as an attachment to this Appendix for the 2045 MTP/SCS.

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## Attachments

## **Regional Transportation Plan Checklist for MPOs**

(Revised March 2018)

*(To be completed electronically in Microsoft Word format by the MPO and submitted along with the draft and final RTP to Caltrans)*

**Name of MPO:** Association of Monterey Bay Area of Governments

**Date Draft RTP Completed:** November 2021

**RTP Adoption Date:** June 15, 2022 (scheduled)

**What is the Certification Date of the Environmental Document (ED)?** June 15, 2022 (scheduled)

**Is the ED located in the RTP or is it a separate document?** Separate

*By completing this checklist, the MPO verifies the RTP addresses all of the following required information within the RTP.*

### **Regional Transportation Plan Contents**

#### **General**

	Yes/No	Page #
1. Does the RTP address no less than a 20-year planning horizon? (23 CFR 450.324(a))	Yes	1-4
2. Does the RTP include both long-range and short-range strategies/actions? (23 CFR 450.324(b))	Yes	Chapters 2 & 4
3. Does the RTP address issues specified in the policy, action and financial elements identified in California Government Code Section 65080?	Yes	Chapters 2, 3 & 4
4. Does the RTP address the 10 issues specified in the Sustainable Communities Strategy (SCS) component as identified in Government Code Sections 65080(b)(2)(B) and 65584.04(i)(1)?		
a. Identify the general location of uses, residential densities, and building intensities within the region?	Yes	4-6
b. Identify areas within the region sufficient to house all the population of the region, including all economic segments of the population over the course of the planning period of the regional transportation plan taking into account net migration into the region, population growth, household formation and employment growth?	Yes	4-37

c. Identify areas within the region sufficient to house an eight-year projection of the regional housing need for the region pursuant to Government Code Section 65584?	Yes	4-11, 4-13, 4-15 & 4-17
d. Identify a transportation network to service the transportation needs of the region?	Yes	4-18
e. Gather and consider the best practically available scientific information regarding resource areas and farmland in the region as defined in subdivisions (a) and (b) of Government Code Section 65080.01?	Yes	4-28
f. Consider the state housing goals specified in Sections 65580 and 65581?	Yes	4-37
g. Utilize the most recent planning assumptions, considering local general plans and other factors?	Yes	4-6
h. Set forth a forecasted development pattern for the region, which, when integrated with the transportation network, and other transportation measures and policies, will reduce the greenhouse gas emissions from automobiles and light trucks to achieve, if there is a feasible way to do so, the greenhouse gas emission reduction targets approved by the ARB?	Yes	4-6 and 4-38
i. Provide consistency between the development pattern and allocation of housing units within the region (Government Code 65584.04(i)(1)?	Yes	4-37
j. Allow the regional transportation plan to comply with Section 176 of the federal Clean Air Act (42 U.S.C. Section 7506)?	Yes	1-10
5. Does the RTP include Project Intent i.e. Plan Level Purpose and Need Statements?	Yes	1-10
6. Does the RTP specify how travel demand modeling methodology, results and key assumptions were developed as part of the RTP process? (Government Code 14522.2)	Yes	Appendix F
7. Does the RTP contain a System Performance Report? (23 CFR 450.324 (f))		
a. Does the report include a description of the performance measures and performance targets used in assessing the performance of the transportation system?	Yes	Chapter 5 and Appendix G
b. Does the report show the progress achieved in meeting performance targets in comparison with the performance in previous reports?	Yes	Appendix G
c. Does the report include an evaluation of how the preferred scenario has improved conditions and performance, where applicable?	Yes	Chapter 5 and Appendix G
d. Does the report include an evaluation of how local policies and investments have impacted costs necessary to achieve identified performance targets, where applicable?	Yes	Chapter 5 and Appendix G



## Consultation/Cooperation

	Yes/No	Page #
1. Does the RTP contain a public involvement program that meets the requirements of Title 23, CFR 450.316(a)?		
a. Providing adequate public notice of public participation activities and time for public review and comment at key decision points, including a reasonable opportunity to comment on the proposed metropolitan transportation plan and the TIP;	Yes	Chapter 6 & Appendix D
b. Providing timely notice and reasonable access to information about transportation issues and processes;	Yes	Chapter 6 & Appendix D
c. Employing visualization techniques to describe metropolitan transportation plans and TIPs;	Yes	Chapter 6 & Appendix D
d. Making public information (technical information and meeting notices) available in electronically accessible formats and means, such as the World Wide Web;	Yes	Chapter 6 & Appendix D
e. Holding any public meetings at convenient and accessible locations and times;	Yes	Chapter 6 & Appendix D
f. Demonstrating explicit consideration and response to public input received during the development of the metropolitan transportation plan and the TIP;	Yes	Chapter 6 & Appendix D
g. Seeking out and considering the needs of those traditionally underserved by existing transportation systems, such as low-income and minority households, who may face challenges accessing employment and other services;	Yes	Chapter 6 & Appendix D
h. Providing an additional opportunity for public comment, if the final metropolitan transportation plan or TIP differs significantly from the version that was made available for public comment by the MPO and raises new material issues that interested parties could not reasonably have foreseen from the public involvement efforts;	Yes	Chapter 6 & Appendix D
i. Coordinating with the statewide transportation planning public involvement and consultation processes under subpart B of this part; and	Yes	Chapter 6 & Appendix D
j. Periodically reviewing the effectiveness of the procedures and strategies contained in the participation plan to ensure a full and open participation process.	Yes	Chapter 6 & Appendix D
2. Does the RTP contain a summary, analysis, and report on the disposition of significant written and oral comments received on the draft metropolitan transportation plan as part of the final metropolitan transportation plan and TIP that meets the requirements of 23 CFR 450.316(a)(2), as applicable?	Yes	Appendix K
3. Did the MPO/RTPA consult with the appropriate State and local representatives including representatives from environmental and	Yes	D-6

	economic communities; airport; transit; freight during the preparation of the RTP? (23 CFR 450.316(b))		
4.	Did the MPO/RTPA who has federal lands within its jurisdictional boundary involve the federal land management agencies during the preparation of the RTP? (23 CFR 450.316(d))	Yes	4-32
5.	Where does the RTP specify that the appropriate State and local agencies responsible for land use, natural resources, environmental protection, conservation and historic preservation consulted? (23 CFR 450.324(g))	Yes	4-28 to 4-38
6.	Did the RTP include a comparison with the California State Wildlife Action Plan and (if available) inventories of natural and historic resources? (23 CFR 450.324(g)(1&2))	Yes	4-37
7.	Did the MPO/RTPA who has a federally recognized Native American Tribal Government(s) and/or historical and sacred sites or subsistence resources of these Tribal Governments within its jurisdictional boundary address tribal concerns in the RTP and develop the RTP in consultation with the Tribal Government(s)? (23 CFR 450.316(c))	Yes	Chapter 6 & Appendix D
8.	Does the RTP address how the public and various specified groups were given a reasonable opportunity to comment on the plan using the participation plan developed under 23 CFR part 450.316(a)? (23 CFR 450.316(a)(i))	Yes	6-6 to 6-7
9.	Does the RTP contain a discussion describing the private sector involvement efforts that were used during the development of the plan? (23 CFR 450.316(a))	Yes	6-7
10.	Does the RTP contain a discussion describing the coordination efforts with regional air quality planning authorities? (23 CFR 450.316(a)(2)) <b>(MPO nonattainment and maintenance areas only)</b>	Yes/No	Page #
11.	Is the RTP coordinated and consistent with the Public Transit-Human Services Transportation Plan? (23 CFR 450.306(h))	N/A	
12.	Were the draft and adopted RTP posted on the Internet? (23 CFR 450.324(k))	Yes	2-10
13.	Did the RTP explain how consultation occurred with locally elected officials? (Government Code 65080(D))	Yes	6-3 & 6-5
		Yes	6-5

14. Did the RTP outline the public participation process for the sustainable communities strategy? (Government Code 65080(E))
15. Was the RTP adopted on the estimated date provided in writing to State Department of Housing and Community Development to determine the Regional Housing Need Allocation and planning period (start and end date) and align the local government housing element planning period (start and end date) and housing element adoption due date 18 months from RTP adoption date? (Government Code 65588(e)(5))

Yes	Chapter 6 & Appendix D
Yes	4-37 & 4-38

### Title VI and Environmental Justice

1. Does the public participation plan describe how the MPO will seek out and consider the needs of those traditionally underserved by existing transportation system, such as low-income and minority households, who may face challenges accessing employment and other services? (23 CFR 450.316 (a)(1)(vii))
2. Has the MPO conducted a Title VI analysis that meets the legal requirements described in Section 4.2?
3. Has the MPO conducted an Environmental Justice analysis that meets the legal requirements described in Section 4.2?

Yes	Chapter 5, 6-8
Yes	5-4, 5-5, 5-11, 5-13, 5-15 & 5-17
Yes	5-4, 5-5, 5-6, 5-7, 5-8, 5-9, 5-16 & 5-17

### Modal Discussion

1. Does the RTP discuss intermodal and connectivity issues?
2. Does the RTP include a discussion of highways?
3. Does the RTP include a discussion of mass transportation?
4. Does the RTP include a discussion of the regional airport system?
5. Does the RTP include a discussion of regional pedestrian needs?

Yes/No	Page #
Yes	2-10, 2-24, 2-25
Yes	2-4
Yes	2-6
Yes	2-16, 2-18, 2-19, 2-21, 3-5, 3-7 & 3-8
Yes	2-12 & 2-13



6. Does the RTP include a discussion of regional bicycle needs?
7. Does the RTP address the California Coastal Trail? (Government Code 65080.1) (For MPOs and RTPAs located along the coast only)
8. Does the RTP include a discussion of rail transportation?
9. Does the RTP include a discussion of maritime transportation (if appropriate)?
10. Does the RTP include a discussion of goods movement?

Yes	2-12
Yes	2-14, 2-15 & 2-16
Yes	2-11
N/A	
Yes	2-21

### Programming/Operations

1. Is the RTP consistent (to the maximum extent practicable) with the development of the regional ITS architecture? (23 CFR 450.306(g))
2. Does the RTP identify the objective criteria used for measuring the performance of the transportation system?
3. Does the RTP contain a list of un-constrained projects?

Yes	2-26
Yes	Chapter 5
Yes	Appendix C

### Financial

1. Does the RTP include a financial plan that meets the requirements identified in 23 CFR part 450.324(f)(11)?
2. Does the RTP contain a consistency statement between the first 4 years of the fund estimate and the 4-year STIP fund estimate? (65080(b)(4)(A))
3. Do the projected revenues in the RTP reflect Fiscal Constraint? (23 CFR part 450.324(f)(11)(ii))
4. Does the RTP contain a list of financially constrained projects? Any regionally significant projects should be identified. (Government Code 65080(4)(A))
5. Do the cost estimates for implementing the projects identified in the RTP reflect "year of expenditure dollars" to reflect inflation rates? (23 CFR part 450.324(f)(11)(iv))
6. After 12/11/07, does the RTP contain estimates of costs and revenue sources that are reasonably expected to be available to operate and maintain the freeways, highway and transit within the region? (23 CFR 450.324(f)(11)(i))

Yes	Chapter 3 & Appendix B
Yes	3-4
Yes	3-8 & 3-12
Yes	Appendix C
Yes	3-8 & 3-12
Yes	Chapter 3 & Appendix B

7. Does the RTP contain a statement regarding consistency between the projects in the RTP and the ITIP? (2016 STIP Guidelines Section 33)
8. Does the RTP contain a statement regarding consistency between the projects in the RTP and the RTIP? (2016 STIP Guidelines Section 19)
9. Does the RTP address the specific financial strategies required to ensure the identified TCMs from the SIP can be implemented? (23 CFR part 450.324(f)(11)(vi) (**nonattainment and maintenance MPOs only**))

Yes	3-4
Yes	3-4
Yes/No	Page #
N/A	

### Environmental

1. Did the MPO/RTPA prepare an EIR or a program EIR for the RTP in accordance with CEQA guidelines?
2. Does the RTP contain a list of projects specifically identified as TCMs, if applicable?
3. Does the RTP contain a discussion of SIP conformity, if applicable?
4. Does the RTP specify mitigation activities? (23 CFR part 450.324(f)(10))
5. Where does the EIR address mitigation activities?
6. Did the MPO/RTPA prepare a Negative Declaration or a Mitigated Negative Declaration for the RTP in accordance with CEQA guidelines?
7. Does the RTP specify the TCMs to be implemented in the region? (**federal nonattainment and maintenance areas only**)

Yes	EIR
N/A	
N/A	
Yes	EIR Executive Summary
Yes	EIR ES-8 – ES-52
No	
N/A	

**I have reviewed the above information and certify that it is correct and complete.**

(Must be signed by MPO Executive Director  
or designated representative)

June 8, 2022

Date

Maura Twomey

Print Name

Executive Director

Title