

AMBAG

Board of Directors Agenda

Association of Monterey Bay Area Governments

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Meeting Via GoToWebinar

DATE: September 9, 2020

TIME: 6:00 PM

Please register for the AMBAG Board of Directors meeting at

<https://attendee.gotowebinar.com/register/9149075146949070347>

The AMBAG Board of Directors meeting will NOT be held at the Corralitos Community Center, 35 Brown's Valley Road, Corralitos, CA 95076 as originally scheduled in light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 and the shelter in place directive. The meeting will be conducted via GoToWebinar. The AMBAG Board of Directors will participate in the meeting from individual remote locations. We apologize in advance for any technical difficulties.

Members of the public will need to attend the meeting remotely via GoToWebinar.

Persons who wish to address the AMBAG Board of Directors on an item to be considered at this meeting are asked to submit comments in writing at info@ambag.org by 5:00 PM, Tuesday, September 8, 2020. The subject line should read "Public Comment for the September 9, 2020 Board of Directors Meeting". The agency clerk will read up to 3 minutes of any public comment submitted.

To participate via GoToWebinar, please register for the September 9, 2020 AMBAG Board of Directors meeting using the following link: <https://attendee.gotowebinar.com/register/9149075146949070347>

You will be provided dial-in information and instructions to join the meeting.

If you have any questions, please contact Ana Flores, Senior Executive Assistant at aflores@ambag.org or at 831-883-3750.

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1. CALL TO ORDER
 2. ROLL CALL
 3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA
(A maximum of three minutes on any subject not on the agenda)
 4. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA

5. PRESENTATIONS

A. Water Quality Memorandum of Agreements Amendment 001
Recommended Action: APPROVE

- Bridget Hoover, Director, MBNMS Water Quality Protection Program
- Maura Twomey, Executive Director

Approve the Amendment 001 to the Water Quality Memorandum of Agreement.
(Page 5)

6. COMMITTEE REPORTS

A. Executive/Finance Committee
Recommended Action: INFORMATION
• President McShane

Receive oral report.

B. Monterey Bay National Marine Sanctuary (MBNMS) Advisory Council (SAC) Meeting
Recommended Action: DIRECT
• President McShane

Receive a report from President McShane on the August 21, 2020 SAC meeting. The next meeting is scheduled on October 16, 2020.

7. EXECUTIVE DIRECTOR'S REPORT
Recommended Action: INFORMATION
• Maura Twomey, Executive Director

8. CONSENT AGENDA
Recommended Action: APPROVE

Note: Actions listed for each item represents staff recommendation. The Board of Directors may, at its discretion, take any action on the items listed in the consent agenda.

A. Draft Minutes of the August 12, 2020 AMBAG Board of Directors Meeting
• Ana Flores, Senior Executive Assistant

Approve the draft minutes of the August 12, 2020 AMBAG Board of Directors meeting. (Page 11)

B. AMBAG Regional Clearinghouse Monthly Newsletter
• Miranda Taylor, Planner

Accept the clearinghouse monthly newsletter. (Page 23)

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- C. AMBAG Sustainability Program Update**
- Amaury Berteaud, Special Projects Manager

Accept the AMBAG Sustainability Program update. (Page 29)

- D. Central Coast Coalition Memorandum of Understanding (MOU)**
- Maura Twomey, Executive Director

Approve the Central Coast Coalition MOU. (Page 33)

- E. Authorized Check Signers for AMBAG Bank Accounts**
- Errol Osteraa, Director of Finance & Administration

Approve the individuals with check signing authority for the Association of Monterey Bay Area Governments (AMBAG) bank accounts. (Page 43)

- F. Financial Update Report**
- Errol Osteraa, Director of Finance & Administration

Accept the financial update report which provides an update on AMBAG's current financial position and accompanying financial statements. (Page 47)

9. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION

10. ADMINISTRATION

- A. DRAFT AMBAG Procurement Manual**
Recommended Action: INFORMATION
- Diane Eidam, Retired Annuitant

Receive a presentation from Diane Eidam, Retired Annuitant on the Draft AMBAG Procurement Manual. (Page 53)

11. PLANNING

- A. 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy Update**
Recommended Action: INFORMATION
- Heather Adamson, Director of Planning

Receive an update on the 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy. (Page 55)

12. CLOSED SESSION

As permitted by Government Code Section 54956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters.

A. EVALUATION OF PERFORMANCE

Government Code Section 54957

1. Title: Executive Director

13. RECONVENE FROM CLOSED SESSION

Recommended Action: ACCEPT

- President McShane

Accept the report.

14. ADJOURNMENT

REFERENCE ITEMS:

- A. 2020 Schedule of Meetings (Page 61)
- B. Acronym Guide (Page 63)

NEXT MEETING:

The 2020 AMBAG Board of Directors meeting locations are subject to change and may be held remotely in light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 and the shelter in place directives.

Date: October 14, 2020

Location: TBD

Executive/Finance Committee Meeting: 5:00 PM

Board of Directors Meeting: 6:00 PM

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you have a request for disability-related modification or accommodation, including auxiliary aids or services, contact Ana Flores, AMBAG, 831-883-3750, or email aflores@ambag.org at least 48 hours prior to the meeting date.



MEMORANDUM

TO: AMBAG Board of Directors

FROM: Maura F. Twomey, Executive Director

SUBJECT: Water Quality Memorandum of Agreement Amendment 001

MEETING DATE: September 9, 2020

RECOMMENDATION:

Staff recommends that the Board of Directors approve Amendment 001 to the Water Quality Memorandum of Agreement.

BACKGROUND/DISCUSSION:

The Water Quality Memorandum of Agreement (MOA) is among the U.S. Department of Commerce, the National Oceanic and Atmospheric Administration, the National Ocean Service, the Monterey Bay National Marine Sanctuary, the U.S. Environmental Protection Agency, the California Environmental Protection Agency, the California Water Resources Control Board, the California Regional Water Quality Control Board Central Coast Region, the California Regional Water Quality Control Board San Francisco Bay Region, the California Coastal Commission and the Association of Monterey Bay Area Governments (AMBAG).

The purpose of this MOA is to provide an ecosystem-based water quality management process that integrates the mandates and expertise of existing coastal and ocean resource and land use managers and protects the nationally significant resources, qualities and compatible uses of the Monterey Bay National Marine Sanctuary and the water quality in the watersheds that drain into the Monterey Bay National Marine Sanctuary.

AMBAG's role under the MOA is primarily to ensure that the interests of the cities and counties are represented during the permitting and planning review process and to participate with the other agencies regarding water quality planning issues pertinent to the Monterey Bay National Marine Sanctuary.

The MOA was originally executed in 1992 and AMBAG was one of the original signatories of the MOA. The current MOA was executed in September 2015 and expires

in September 2020. The AMBAG Board approved the current MOA in June 2015. The current MOA is included as Attachment 1.

The draft Amendment 001 proposes to extend the MOA to September 2025. No other changes to the current MOA are proposed.

ALTERNATIVES:

AMBAG can choose to not approve the Water Quality MOA Amendment 001.

FINANCIAL IMPACT:

The MOA is not a fiscal or funds obligation document.

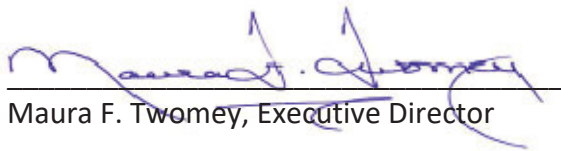
COORDINATION:

The Executive Director coordinated with the Monterey Bay National Marine Sanctuary in scheduling the presentation.

ATTACHMENTS:

1. Water Quality MOA Amendment 001
2. Water Quality MOA 2015 (separately enclosed)

APPROVED BY:



Maura F. Twomey, Executive Director

Attachment 1

AMENDMENT 001

TO

MOA-2015-057/9083

A MEMORANDUM OF AGREEMENT

BETWEEN THE

**U.S. DEPARTMENT OF COMMERCE
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION NATIONAL OCEAN
SERVICE
MONTEREY BAY NATIONAL MARINE SANCTUARY**

U.S. ENVIRONMENTAL PROTECTION AGENCY

**STATE OF CALIFORNIA
ENVIRONMENTAL PROTECTION AGENCY
STATE OF CALIFORNIA
STATE WATER RESOURCES CONTROL BOARD
STATE OF CALIFORNIA
REGIONAL WATER QUALITY CONTROL BOARD
CENTRAL COAST REGION
STATE OF CALIFORNIA
REGIONAL WATER QUALITY CONTROL BOARD
SAN FRANCISCO BAY REGION
STATE OF CALIFORNIA
CALIFORNIA COASTAL COMMISSION**

ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS

FOR THE PURPOSE OF ECOSYSTEM-BASED WATER QUALITY MANAGEMENT

NOS Agreement Code: MOA-2015-057/9083 (Amendment 001)/xxxx

The purpose of this Amendment is to extend the expiration. Therefore, in accordance with **Section X. DURATION OF AGREEMENT, AMENDMENTS, AND TERMINATION**, the Parties hereby agree to further amend the underlying Agreement, MOA-2015-057/9083, as follows:

1. This Amendment extends the period of performance and the termination date of the underlying agreement from September 1, 2020 to September 1, 2025.
2. The other terms and conditions of the underlying Agreement, as amended, remain in full force and effect.
3. This Amendment will become effective after signature by all Parties.
4. APPROVALS

ACCEPTED AND APPROVED FOR THE U.S. DEPARTMENT OF COMMERCE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION NATIONAL OCEAN SERVICE

BY: _____
John Armor, Director
Office of National Marine Sanctuaries

DATE: _____

ACCEPTED AND APPROVED FOR THE U.S. ENVIRONMENTAL PROTECTION AGENCY

BY: _____
Tomas Torres, Director Water Division
US EPA

DATE: _____

ACCEPTED AND APPROVED FOR THE STATE OF CALIFORNIA PROTECTION AGENCY

BY: _____
Gordon Burns, Undersecretary
CalEPA

DATE: _____

ACCEPTED AND APPROVED FOR THE STATE OF CALIFORNIA ENVIRONMENTAL STATE WATER BOARD

BY: _____
Eileen Sobeck, Executive Director
SWRCB

DATE: _____

ACCEPTED AND APPROVED FOR THE CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
CENTRAL COAST REGION

BY: _____
John Robertson, Executive Officer
CCRWQCB

DATE: _____

ACCEPTED AND APPROVED FOR THE CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
SAN FRANCISCO BAY REGION

BY: _____
Michael Montgomery, Executive Officer
SFRWQCB

DATE: _____

ACCEPTED AND APPROVED FOR THE CALIFORNIA COASTAL COMMISSION

BY: _____
Jack Ainsworth, Executive Director
CCC

DATE: _____

NOS Agreement Code: MOA-2015-057/9083

ACCEPTED AND APPROVED FOR THE ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS

BY: _____
Maura Twomey, Executive Director
AMBAG

DATE: _____

DRAFT
MINUTES OF THE PROCEEDINGS
OF THE BOARD OF DIRECTORS OF THE
ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS

August 12, 2020

1. CALL TO ORDER

The Board of Directors of the Association of Monterey Bay Area Governments, President, Steve McShane presiding, convened at 6:00 p.m. Wednesday, August 12, 2020 via GoToWebinar.

2. ROLL CALL

<u>AMBAG Board of Directors</u>			
PRESENT:			
Agency	Representative	Agency	Representative
Carmel-by-the-Sea	Bobby Richards	County of Monterey	Mary Adams
Del Rey Oaks	Louise Goetzelt	County of Monterey	John Phillips
Gonzales	Scott Funk	County of Santa Cruz	Greg Caput
Greenfield	Lance Walker	County of Santa Cruz	Bruce McPherson
Hollister	Carol Lenoir	County of San Benito	Mark Medina
King City	Carlos Victoria		
Monterey	Ed Smith		
Pacific Grove	Jenny McAdams	<u>Ex-Officio Members:</u>	
Salinas	Steve McShane	Caltrans, District 5	Scott Eades
San Juan Bautista	John Freeman	MBARD	Richard Stedman
Scotts Valley	Jack Dilles	MBCP	JR Killigrew
Seaside	Jon Wizard	MPAD	Michael LaPier
Soledad	Marisela Lara		
Watsonville	Felipe Hernandez		
ABSENT:			
Capitola	Kristen Petersen	<u>Ex-Officio Members:</u>	
Marina	Mary Ann Carbone	MST	Lisa Rheinheimer
Santa Cruz	Justin Cummings	SBtCOG	Mary Gilbert
County of San Benito	Vacant	SCCRTC	Guy Preston
		SC METRO	Alex Clifford
		TAMC	Debbie Hale

Others Present: Dawn Hayes, MBNMS Deputy Superintendent; Beth Jarosz, PRB Consultant; Heather Adamson, Director of Planning; Amaury Berteaud, Special Projects Manager; Bhupendra Patel, Director of Modeling; Bobbie Grant, Office Assistant; Will Condon, Planner; Gina Schmidt, GIS Coordinator; Paul Hierling, Senior Planner; Maura Twomey, Executive Director; and Ana Flores, Senior Executive Assistant.

3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

There were no written comments or oral comments from the public.

4. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA

There were no written comments or oral comments from the Board.

5. PRESENTATIONS

A. Draft Monterey Bay National Marine Sanctuary (MBNMS) Management Plan

Dawn Hayes, Deputy Superintendent, Monterey Bay National Marine Sanctuary (MBNMS) gave a presentation on the Draft Monterey Bay National Marine Sanctuary (MBNMS) Management Plan. Ms. Hayes reported that the purpose of the presentation was 1) to provide an overview of the management plan review process and draft documents; 2) hear comments from the AMBAG Board of Directors; and 3) provide information about how to find the full documents and provide further comment. The Final Management Plan and supporting environmental documentation will be released in the winter of 2021. Ms. Hayes stated that the management plan review process is a public process which include 1) public scoping meetings; 2) a variety of Advisory Council Working Group meetings with input from both the MBNMS and the Greater Farallones National Marine Sanctuary (GFNMS) Advisory Councils; 3) presentations and discussions with Advisory Councils; and 4) the remaining public comment meetings which are to be held on August 21, 2020 at the MBNMS Advisory Council meeting and on August 24, 2020 at the GFNMS Advisory Council meeting. Ms. Hayes reported that the MBNMS Draft Management Plan consists of 13 different action plans that are broken down into 2 categories which include issue based action plans and programmatic action plans. The issue based plans include the following 1) the Wildlife Disturbance Action Plan; 2) the Climate Change Action Plan; 3) the Coastal Erosion and Sediment Management; 4) the Emerging Issues; 5) the Introduced Species Issue Plan; 6) the Marine Debris Action Plan; and 7) the Water Quality Action Plan. The programmatic plans include 1) the Education, Outreach and Communications Plan; 2) the Operations and Administration Plan; 3) the Marine Spatial Planning Action Plan; 4) the Maritime Heritage Plan; 5) the Research and Monitoring Plan; and 6) the Resource Protection Action Plan. The MBNMS proposed regulations are 1) the beneficial use of dredged material; 2) modifying the prerequisite conditions for motorized personal watercraft access to the riding zone at the Mavericks surf break; 3) changing the size and shape of four motorized personal watercraft zones to improve access; and 4) make a minor technical correction to the document list of exempted Department of Defense activities at the Davidson Seamount Management Zone. The MBNMS completed a draft environmental assessment with 3 alternative assessments 1) Alternative A with no changes and to continue with the current management plan; 2) Alternative B with a new management plan with no new regulations; and 3) Alternative C, which is the preferred alternative, with a new management plan and new regulations. The summary of conclusions are 1) the continued operation and management of the MBNMS, the revision of the sanctuary management plan and the adoption of revised regulations would have an overall beneficial effect on resources with the sanctuary; 2) the management plan is broad and is a guidance document, many of the anticipated beneficial effects would be indirect, resulting from the MBNMS efforts to a) improve public understanding of ocean stewardship issues; b) further scientific understanding of sanctuary ecosystems and cultural and historical resources; c) to implement resource protection and maritime heritage programs; and d) to implement regulations to limit

stressors on marine resources; 3) some of the actions proposed under all alternatives would have adverse effects on resources including the disturbance of the seafloor and benthic habitat from marker buoy deployment and sampling activities and the disturbance of wildlife through research and monitoring of species. In all cases, the adverse effects were found to be less significant because NOAA conducts the activities on a small scale; and 4) cumulative effects of the actions proposed would be less than significant because the actions which are both beneficial and adverse are small in scale and localized. The timeline for the review process are as follows 1) the documents were released on July 6, 2020; 2) the close of the comment period is September 4, 2020; 3) and scheduled public meetings on July 24, 2020 for public comments, August 21, 2020 at the MBNMS Advisory Council Meeting and on August 24, 2020 at the GFNMS Advisory Council Meeting. Ms. Hayes also reported that comments can also be submitted at the www.regulations.gov website at any time. Next steps include 1) completing the public comment period; 2) compile, categorize and analyze comments; 3) draft responses to comments and submit for approval; 4) revise the Management Plan, Regulatory and the Draft Environmental Assessment documents where appropriate; 5) release the Final Management Plan and Environmental Assessment documents in the Fall of 2020; and 6) publish the Record of Decision of the Final Regulatory document in the Spring of 2021. Ways to comment include 1) at the August 12, 2020 AMBAG Board of Directors meeting; 2) comments can be submitted online directly to www.regulations.gov using docket number NOAA-NOS-2020-0094; 3) comments can also be emailed to mbnmsmanagementplan@noaa.gov; and 4) at the www.montereybay.noaa.gov website. Brief discussion followed.

B. Monterey Bay National Marine Sanctuary (MBNMS) Draft Management Plan Comment Letter

Maura Twomey, Executive Director gave a report on the MBNMS Draft Management Plan Comment Letter. Ms. Twomey reported that AMBAG staff prepared the draft comment letter at the direction of the AMBAG Sanctuary Subcommittee. The AMBAG Sanctuary Subcommittee is composed of Directors Steve McShane, Kristen Petersen, John Freeman, Ed Smith, Bruce McPherson and Public Member Steve Scheiblauer, former Harbor Master, City of Monterey. The AMBAG Sanctuary Subcommittee met on August 3, 2020 and reviewed the Draft Management Plan and referenced to the comments that were submitted to the MBNMS during their scoping process in 2015. The Sanctuary Subcommittee and AMBAG staff felt that the MBNMS had made great progress on the issues and concerns that AMBAG had raised in 2015 during the scoping process. The comments proposed by the Sanctuary Subcommittee for the MBNMS Draft Management Plan comment letter focus on the following issues of importance to the region which include 1) consistency with the intent of the National Marine Sanctuaries Act 2) citizen science; 3) desalination; 4) permit process for beach nourishment; 5) representation of the Sanctuary Advisory Council; 6) personal water craft; 7) stakeholder collaboration; and 8) artificial reefs. Lengthy discussion followed.

Director Lenoir asked what the issue is with the definition of “beach nourishment” and what is AMBAG’s side of the request for the enhanced wording?

Maura Twomey, Executive Director stated that the issue is in regards to the permit process for beach nourishment. AMBAG is supportive of the change. The new definition allows for the clean dredge to be used for habitat restoration. AMBAG is asking that the definition be broadened to allow for greater use of the dredge material than just for habitat restoration.

Director Smith stated that the Subcommittee reviewed the 500 page Draft Management Plan and also reviewed the sections that were significant to the tri-county region. Director Smith stated that there is a particular issue that is covered in the Coastal Erosion Sediment Management Action Plan which references the restoration of sediment balance in near shore habitats throughout the MBNMS. The intent is to be able to answer the problem of Mean Tide restoration and support the jurisdictions that are losing their shores and spaces needed for public access. A collaborative community approach would help develop a path forward to restore, preserve and maintain coastal beaches. A broadened definition would be necessary for the jurisdiction's to apply for the permits necessary for beach nourishment and not be limited to just habitat restoration. Director Smith stated that the comments made were made in recognition of all the work that has been completed and that there are no conflicts for the future for significant beach erosion in our region.

Director Berkley requested that a change be made to the comment letter on page 7 of the AMBAG Board of Directors agenda. Under the desalination comment it states that "AMBAG supports the MBNMS Plan's balanced approach to ocean environmental concerns with the need of residents who live and work in our region. We support a project that provides clean drinking water and does not bring environmental economic harm to any city or community."

Director McShane stated that the comment was recorded. Director McShane stated that the board would come back to comment and make a decision.

Director Adams stated that she is concerned with the permit process for beach nourishment and the beneficial use of the dredged materials and asked how can we ensure that the language that is being proposed will be for the kind of project that is being discussed? Director Adams stated that she is worried that by making the language less descriptive it could be used against us and understands that the whole point of the MBNMS is to ensure that any issues that occur would be beneficial to the long term protection of the sanctuary.

Director McShane stated that to begin any sort of beach nourishment or dredge would be a lot of work and that there is tremendous regulatory oversight.

Maura Twomey, Executive Director commented that the Subcommittee had a lengthy discussion on this item. It was also discussed at SAC committee meetings. Our request was for a slightly broader definition. Any beach nourishment project is required to undergo an extensive permitting process and requires an approval by the Sanctuary on a case by case basis. The Subcommittee felt that there was still adequate protection in the Management Plan as well as in the regulation documents.

Director Wizard asked what we are attempting to support or the intended project we are attempting to support by submitting this comment.

Maura Twomey, Executive Director stated that the coastal cities have concerns. The coastal cities do beach nourishments for habitat restoration and also have the need for beach nourishment to protect assets along the coast.

Director Wizard asked what would happen if NOAA rejects this proposed comment that we are planning to submit.

Director Smith commented that once the Management Plan is passed it will be the law of the land and if we disagree with the law our opportunity for remedy would be through applications and the permitting process. The MBNMS has the authority to reject the permit.

Maura Twomey, Executive Director stated that there is a potential that the coastal cities would not be able to move forward with certain projects that are meant for protecting the assets along the coastline and with sea level rise there are many areas that are experiencing issues.

Director McPherson commented that he appreciates the great questions and thanked Director Smith for all that he has done through the years in regards to the Sanctuary. Director McPherson stated that the concern that we have is a local governing issue and it highlights the need to have more elected representatives on the MBNMS Advisory Council.

President McShane brought back the recommendation by Director Berkley to revise the desalination section of the comment letter. President McShane asked the clerk to read back the proposed changes to the comment letter.

Ana Flores, Senior Executive Assistant read back the proposed changes as follows: "AMBAG supports the MBNMS Plan's balanced approach to ocean environmental concerns with the needs of residents who live and work in our region. We support a project that supports clean drinking water and does not bring environmental or economic harm to any city or community".

Director Phillips stated that he opposes of the change to the comment letter and supports the original language. Director Phillips gave a motion to approve the AMBAG comment letter for the MBNMS draft Management Plan as presented with no revisions to the language.

Director Goetzelt stated that she understands Director Berkley's position and feels that the original language already emphasizes the information and does not need to be changed.

Director McAdams stated that she supports the rewrite of the comment and thinks the change is gracious, inclusive and that it is standing up for the residents. Director Adams stated that it is the kind of leadership we need.

Director Wizard stated that he does not understand why AMBAG is supporting a project that does not exist. Director Wizard suggests deleting the entire paragraph about desalination or discuss how we can support a project that provides clean drinking water.

Maura Twomey, Executive Director stated that the Subcommittee wanted to emphasize that AMBAG supports the Sanctuary in a permitting role and as a procedural partner.

Director Goetzelt suggested eliminating the second sentence of the desalination comment.

Director Berkley stated that she understood Director Phillips comment, however, everybody in the region is entitled to clean drinking water in ways that will not inflict harm. Director Berkley also stated that she does not understand why any member the AMBAG Board would be against including a sentence that will not bring environmental or economic harm.

Director Phillips stated that he supports Director Goetzelt's suggestion to strike the second sentence.

Director Berkley stated she wanted to make an amendment and delete the first two sentences and keep only the last sentence of the Desalination section of the comment letter.

President McShane asked Director Phillips if he would like to accept the friendly amendment to strike both the first and second sentences in the desalination section of the comment letter or keep the motion as is and strike the second sentence.

Director Phillips stated that he does not accept the proposed friendly amendment.

Motion made by Director Phillips, seconded by Director Smith to approve the Monterey Bay National Marine Sanctuary (MBNMS) Draft Management Plan Comment Letter with revisions. Motion passed with Director Berkley abstaining.

6. COMMITTEE REPORTS

A. Executive/Finance Committee

President McShane reported that the Executive/Finance Committee approved the consent agenda that included 1) the minutes of the June 10, 2020 meeting; 2) list of warrants as of June 30, 2020; and 3) accounts receivable as of June 30, 2020. The Executive/Finance Committee also received 1) the financial update report from Maura Twomey, Executive Director; and 2) an update on the Draft 2022 Regional Growth Forecast from Heather Adamson, Director of Planning.

B. Monterey Bay National Marine Sanctuary (MBNMS) Advisory Council (SAC)

President McShane reported that the SAC meeting is scheduled on August 21, 2020. President McShane stated that he would take the AMBAG Board comments and questions to the next SAC meeting regarding the 2020 MBNMS Draft Management Plan. The focus of the meeting will be on the MBNMS Draft Management Plan and a comment letter regarding an offshore wind energy project.

7. EXECUTIVE DIRECTOR'S REPORT

Maura Twomey, Executive Director reported that AMBAG received the Government Finance Officers Association (GFOA) Certificate of Achievement for the Excellence in Financial Reporting for the Fiscal Year 2018-2019. It is the eighth consecutive year that AMBAG has received the award. Ms. Twomey also reported that AMBAG staff is continuing to telework consistent with the current state and local directives regarding COVID-19 and will continue to telework for the foreseeable

future. Ms. Twomey stated that limited essential staff has been in the office to maintain business operations as necessary.

8. CONSENT AGENDA

A. Draft Minutes of the June 13, 2020 AMBAG Board of Directors Meeting

The draft minutes of the June 13, 2020 AMBAG Board of Directors meeting were approved.

B. AMBAG Regional Clearinghouse Monthly Newsletter

The AMBAG Regional Clearinghouse Monthly Newsletter was accepted.

C. AMBAG Sustainability Program Update

The AMBAG Sustainability Program Update was accepted.

D. Formal Amendment No. 15 to the Monterey Bay Metropolitan Transportation Improvement Program (MTIP): FFY 2018-19 to FFY 2021-22

The Formal Amendment No. 15 to the Monterey Bay Metropolitan Transportation Improvement Program (MTIP): FFY 2018-19 to FFY 2021-22 was approved.

E. Delegation of Authority to Disburse Regional Early Action Planning Grants

The Delegation of Authority to Disburse Regional Early Action Planning Grants was approved.

G. Financial Update Report

The financial update report was accepted.

Motion made by Director Goetzelt, seconded by Director Lenoir to approve the consent agenda. The motion passed unanimously.

9. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION

None.

10. PLANNING

A. Draft 2022 Regional Growth Forecast Update

Heather Adamson, Director of Planning gave a report on the 2022 Revised Draft Regional Growth Forecast (RGF). Ms. Adamson reported that the AMBAG region is continuing to grow at a slow pace. The population numbers in the region are slightly lower in growth in the 2022 Draft RGF than what was reported in the 2018 RGF. The 2022 Draft jobs numbers in the AMBAG region are slightly higher than what was reported in the 2108 RGF for jobs. The RGF is the forecast for the tri-county area and forecasts population, housing and employment. The base year is 2015 but use some data through 2019 and partially through 2020. The horizon year is 2045 and is the basis for planning for growth in

the Metropolitan Transportation Plan/Sustainable Communities Strategies (MTP/SCS), transportation project level analysis, corridor studies, and economic analysis. The forecast numbers are input for the Regional Travel Demand Model which forecasts travel patterns. Ms. Adamson stated that the forecast alone does not guide the Regional Housing Needs Allocation (RHNA). The RHNA methodology for disaggregation also considers 1) fair share (avoiding disproportionate income categories); 2) lack of service capacity such as water (by statute); 3) market demands for housing; 4) needs of farm workers; and 5) needs generated by a university or college. RHNA discussions will begin in 2021 following the development of the growth forecast. The purpose of the RGF is to show what is likely to occur for transportation planning purposes. General Plans often look at the full potential of build out in order to address potential environmental impacts. Ms. Adamson reported that the forecast is based on an employment driven forecast model which starts with 1) employment; 2) population; 3) group quarters and household populations; 4) households; and 5) housing units. The AMBAG region's slowing growth rate reflects broader demographic trends as compared with the State of California and the United States. Ms. Adamson reported that the revised Draft 2022 Regional Growth Forecast numbers are slightly revised compared to the 2018 Regional Growth Forecast to reflect the new data that was received and the numbers will be used to work on the subregional allocation. Unlike the regional forecast, the subregional allocation and the employment forecast is separate from the population and housing forecast and that the separation reflects the differing economic and demographic forces at the regional and local levels. The population trends are driven by three factors which include 1) historical trends; 2) anticipated future developments that are likely to be occupied within the forecast period; and 3) external factors such as universities and prisons. Household trends and demographic factors also play a role in the subregional growth forecast. Ms. Adamson reported that the subregional forecast numbers were reviewed with all the jurisdictions and the feedback was incorporated in the revised draft subregional forecast. AMBAG staff conducted more than 60 one-on-one meetings with local jurisdictions and agencies as well as discussions at the Planning Directors Forums. AMBAG staff will schedule additional meetings with local jurisdictions in August or September 2020 as needed. Forecast work to date includes 1) work on the Preliminary Draft RGF in March 2020; 2) the Preliminary Draft Subregional Growth Forecast input and review with local jurisdictions in May 2020 through July 2020; 3) revise forecasts to reflect updated 2020 estimates from the State of California Department of Finance in July 2020; and 4) continue Round 4 of one-on-one meetings with local jurisdictions in August 2020. Next steps include 1) AMBAG staff will continue to meet with local jurisdictions and universities in late Summer 2020; and 2) the AMBAG Board is scheduled to accept the 2022 Regional Growth Forecast and subregional allocation in the of Fall 2020.

Director McAdams asked how it was determined which homes were counted as second homes and third homes.

Heather Adamson, Director of Planning stated that in terms of housing units, all housing units are counted and it does not matter if the units are a second home, an Airbnb or anything similar. They are all accounted for as part of the forecast. Ms. Adamson also stated that in terms of vacancy they are also all accounted for.

Beth Jarosz, Consultant, Population Reference Bureau stated that all of the data is benchmarked to the census. The 2000 census and the 2010 census that was conducted by the U.S. Census Bureau are all self-reported. If an individual has chosen not to respond to the census at a residence in the AMBAG region then that home becomes listed as vacant.

B. Central Coast Highway 1 Climate Resiliency Study

Heather Adamson, Director of Planning, gave an overview of the Central Coast Highway 1 Climate Resiliency Study. The Study was funded by the Caltrans SB 1 Adaptation Planning Grant and State Rail funds with local match. The study will develop a transportation corridor concepts and sea level rise adaptation approaches that 1) improve transportation safety and efficiency; 2) promote healthy coastal habitats; and 3) provide economic security and benefits to the community. The Steering Committee is made up of 1) AMBAG; 2) Caltrans; 3) The Nature Conservancy; 4) Environmental Science Associates; 5) TAMC; 6) Center for the Blue Economy; 7) County of Monterey; 8) Ocean Protection Council; 9) California Coastal Commission; 10) Elkhorn Slough Foundation; 11) Elkhorn Slough National Estuarine Research Reserve; 12) U.S. Fish & Wildlife; 13) Central Coast Wetlands Group; 14) Coastal Conservancy; and 15) Moss Landing Harbor District. Public workshops were held in August 2019 and February 2020 as well as stakeholder meetings and presentations. The timeline of the study consisted of identifying existing conditions, developing adaptation concepts and scenarios, the evaluation of adaptation scenarios and benefit-cost analysis, and the acceptance of the final study report in August 2020. Ms. Adamson reported that the No Action Scenario shows 1) flooding of Highway 1, the rail corridor, and adjacent areas; 2) without action, we may lose up to 85% of marsh and 50% mudflat areas; and 3) without action, transportation infrastructure and services would be severely impacted. The evaluation of adaptation scenarios included 1) Climate modeling which models future potential flooding conditions; 2) Ecological conditions which examine the changes in habitat extents over time; 3) Transportation modeling which models future highway traffic conditions and; 4) Cost Benefit Analysis which weighs potential gains and losses, including ecosystem services. Roadway improvements and adaptation options include 1) integrating solutions that enhance the resilience of the roadway and neighboring ecology; 2) the highway to be elevated on piles or fill, depending on opportunities for improvement in ecology and habitat quality in specific reach and flood plain management. Railway improvements and adaptation actions include 1) elevating the rail corridor on trestle; 2) the railway would be single track through the slough; 3) marsh restoration to support marsh habitat as sea level rises; and 4) using existing railway embankment to retain sediment for restoration. The key transportation findings are 1) the No Action Scenario would increase congestion and delay, and limit access; 2) Scenario C3 (4-lane elevated Highway 1) would best suit the transportation needs of the corridor and would provide the greatest relief to congestion and delay; 3) Scenario C2 (improving the G12 inland corridor as a main route) limits access to the coastal corridor and does not out perform Scenario C3 under any transportation metric; and 4) Scenario C1 (2-lane elevated Highway 1) does not meet the corridor's travel needs but does present viable operational and safety improvements that can be made through the corridor. The habitat key findings are 1) no action results in habitat loss (~85% of estuarine marsh); 2) the benefits of restoration is greater if occurs before habitat conversion; 3) the marsh restoration east of the railway and ecotone creation at the Highway 1 reduce the rate of habitat loss; 4) transportation adaptation is one of the several strategies needed to maintain habitat in the face of level rise; and 5) only the 4-lane Highway 1 and marsh restoration scenario has benefits that exceed costs. Major takeaways include 1) choosing not to adapt to sea level rise would result in wipe spread loss of coastal habitat, significant transportation impacts and economic losses; 2) adaptation of the highway with nature based elements help to reduce the loss of habitat; 3) adaptation needs to be in place by the 2050's to ensure benefits to transportation and habitats; 4) multi-sector cooperation and planning is key; and 5) planning for ecosystem migration is critical to increase future habitat and overall resilience of the Elkhorn Slough. The considerations for future planning include 1) integrate

study results into Regional/State Transportation Plans; 2) continue planning processes that combine multi-objective and multi-benefit focus in each stage of adaptation planning; 3) integrate the best available science and modeling into future analysis; and 4) pathways, triggers and strong partnerships must be in place to ensure effective climate change adaptation for the Moss Landing area and the Elkhorn Slough. Ms. Adamson reported that the draft study report was released for public comment in May 2020. More than 100 written comments were received on the draft report. The comments received and the responses to the comments can be found in Appendix G of the report. The draft study report has been modified based on the comments and input received. Next steps after the Board's acceptance include 1) working with Caltrans to close out the study grant; and 2) develop a virtual reality experience to visualize seal level rise impacts, adaptation scenarios and study results which is anticipated to be completed by September 2020.

Director Phillips stated that this study pertains to his jurisdiction and he receives complaints on the condition of Highway 1. We have four lanes all through Santa Cruz County and as soon as you enter the Monterey County line the highway drops down to two lanes. Director Phillips stated that Highway 1 need to be fixed.

Director Berkley asked about the virtual reality tool and where will that tool be available?

Heather Adamson, Director of Planning reported that the virtual reality tool is not available. Once the virtual reality tool is available, a link to the tool will be posted to the Central Coast Highway 1 Climate Resiliency Study page on the AMBAG website as well as The Nature Conservancy website. AMBAG staff will send the information to the AMBAG Board via the newsletter and send out an email.

Motion made by Director Phillips, seconded by Director Goetzelt to approve the Final Central Coast Highway 1 Resiliency Study. Motion passed unanimously.

11. ADJOURNMENT

The Board of Directors meeting adjourned at 8:13 p.m.

Steve McShane, President

Maura F. Twomey, Executive Director

DRAFT
AMBAG BOARD OF DIRECTORS MEETING ATTENDANCE & VOTING RECORD
BOARD MEETING DATE: August 12, 2020

Attendance (X= Present; AB= Absent) Voting (Y= Yes; N=No; A=Abstain)					
MEMBER	AMBAG REP	Attendance	Item# 5.B	Item# 8	Item# 10.B
Capitola	Kristen Petersen	AB	N/A	N/A	N/A
Carmel-by-the-Sea	Bobby Richards	X	Y	Y	Y
Del Rey Oaks	Louise Goetzelt	X	Y	Y	Y
Gonzales	Scott Funk	X	Y	Y	Y
Greenfield	Lance Walker	X	Y	Y	Y
Hollister	Carol Lenoir	X	Y	Y	Y
King City	Carlos Victoria	X	Y	Y	Y
Marina	Lisa Berkley	X	A	Y	Y
Monterey	Ed Smith	X	Y	Y	Y
Pacific Grove	Jenny McAdams	X	Y	Y	Y
Salinas	Steve McShane	X	Y	Y	Y
San Juan Bautista	John Freeman	X	Y	Y	Y
Sand City	Mary Ann Carbone	AB	N/A	N/A	N/A
Santa Cruz	Justin Cummings	AB	N/A	N/A	N/A
Scotts Valley	Jack Dilles	X	Y	Y	Y
Seaside	Jon Wizard	X	Y	Y	Y
Soledad	Marisela Lara	X	Y	Y	Y
Watsonville	Felipe Hernandez	X	Y	Y	Y
County-Monterey	Mary Adams	X	Y	Y	Y
County-Monterey	John Phillips	X	Y	Y	Y
County-Santa Cruz	Bruce McPherson	X	Y	Y	Y
County-Santa Cruz	Greg Caput	X	Y	Y	Y
County-San Benito	Vacant	AB	N/A	N/A	N/A
County-San Benito	Mark Medina	X	Y	Y	Y

(* = Board Member(s) arrived late or left early, therefore, did not vote on the item. Please refer the minutes)

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MEMORANDUM

TO: AMBAG Board of Directors

FROM: Maura F. Twomey, Executive Director

RECOMMENDED BY: Miranda Taylor, Planner

SUBJECT: AMBAG Regional Clearinghouse Monthly Newsletter

MEETING DATE: September 9, 2020

RECOMMENDATION:

It is recommended that the Board of Directors accept the August 2020 Clearinghouse monthly newsletter.

BACKGROUND/DISCUSSION:

Since March 12, 1984, under adopted State Clearinghouse Procedures, the Association of Monterey Bay Area Governments (AMBAG) was designated the regional agency responsible for clearinghouse operations in Monterey, San Benito and Santa Cruz Counties. These procedures implement Presidential Executive Order 12372 as interpreted by the "State of California Procedures for Intergovernmental Review of Federal Financial Assistance and Direct Development Activities." They also implement the California Environmental Quality Act of 1970 as interpreted by CEQA Guidelines.

The purpose of the Clearinghouse is to provide all interested parties within the Counties of Monterey, San Benito and Santa Cruz notification of projects for federal financial assistance, direct federal development activities, local plans and development projects and state plans that are proposed within the region. These areawide procedures are intended to be coordinated with procedures adopted by the State of California.

FINANCIAL IMPACT:

There is no direct financial impact. Staff time for monitoring clearinghouse activities is incorporated into the current AMBAG Overall Work Program and budget.

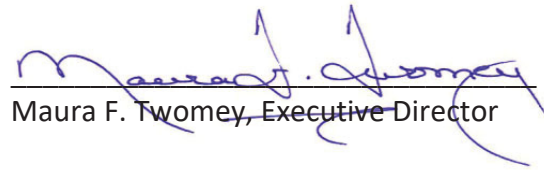
COORDINATION:

Notices for the Clearinghouse are sent by lead agencies to AMBAG. Interested parties are sent email notifications twice a month with the newsletter attached.

ATTACHMENT:

1. Monthly Newsletter - Clearinghouse items August 1 – August 31, 2020.

APPROVED BY:



Maura F. Twomey, Executive Director

Attachment 1

AMBAG REGIONAL CLEARINGHOUSE

The AMBAG Board of Directors will review these items on 9/9/2020

Association of Monterey Bay Area Governments P.O. Box 2453, Seaside, CA 93955 / 831.883.3750

ENVIRONMENTAL DOCUMENTS

20200806 – MST SURF! Busway and Bus Rapid Transit Project
Monterey-Salinas Transit Michelle Overmeyer 831-264-5877
Notice of Preparation (NOP) Environmental Impact Report (EIR)
The project intends to reduce inter-regional commute traffic on Highway 1, expand the region’s alternative transportation options, improve overall mobility for residents and visitors, reduce mobile source and greenhouse gas emissions, and provide connectivity to commercial, education medical land uses, as well as regional bicycle and pedestrian trail systems. The project would upgrade existing intersection traffic and safety controls, as well as bicycle and pedestrian path improvements; construct busway lanes and necessary improvements within the TAMC Monterey Branch Line right-of-way; construct a new transit station and other amenities on MST property near 5th Street east of Highway 1; construct a new roundabout in the public right of way at California Avenue and Highway 1 southbound ramp in Sand City; and construction a stop/station at Playa Avenue in Sand City.
Project is located in Monterey County Parcel: N/A
Public hearing information: https://zoom.us/j/99276452875?pwd=ZUNUemZTbnAxZlJGdIlZcVBkYjZlZQT09
Public review period ends: Monday, September 14, 2020

20200901 – Springfield Water System Improvements Project
Pajaro/Sunny Mesa Community Judy Vasquez 831-722-1389
Notice of Availability Mitigated Negative Declaration (MND) Notice of Intent (NOI)
The project is the development of a reliable water supply system for the Springfield area, consisting of a improvements to existing test well, new water storage tanks, booster pump station, and other improvements including new and replacement distribution piping along Springfield Road, Struve Road, easements, and installation of individual service laterals and meters. Water produced at the Moss Landing Middle School existing well site (SW-2) would feed the distribution system. The project includes approximately two linear miles of new eight-inch water lines and approximately 3,600 linear feet of existing distribution system piping to be replaced. The distribution system would also connect to the Moss Landing Mobile Home Park, which includes 105 mobile home sites, as well as new and existing connections along Springfield Road and Struve Road. The project is located primarily within the existing road rights-of-way of paved and agricultural dirt roads.
Project is located in Monterey County Parcel: N/A
Public hearing information: N/A
Public review period ends: Friday, September 11, 2020

20200804 – Redwood Park Tank Project
San Lorenzo Valley Water District Carly Blanchard 831-338-2153
Notice of Intent (NOI) Mitigated Negative Declaration (MND)
The project consists of the construction and operation of a new 125,000-gallon bolted steel water storage tank on an undeveloped parcel in Ben Lomond, California. Associated facilities would include an 80-square-foot pump station, a standby backup generator, and a driveway. The project would also construct 400 linear feet of water pipeline connecting the project site to existing water infrastructure on Country Club Drive. Construction is estimated to commence in August 2020 and last 12 months. Pipeline construction would take approximately three weeks. A six-foot high wood and chain-link fence would be constructed around the new water tank to partially block it from public view. The proposed project would require the removal of five trees. Dead trees, branches, and secondary trunks would also be removed from the existing grove to improve grove health. The project would also involve post-construction revegetation of the site with five fruit and nut trees and three blackberry bushes. The new water pipeline would be located entirely underground within the paved roadway on Country Club Drive.
Project is located in Santa Cruz County Parcel: 0782335
Public hearing information: TBD
Public review period ends: Monday, August 31, 2020

20200805 – Auerbach Jonathan & Jessika
County of Monterey Resource Joseph Sidor 831-755-5262
Notice of Intent (NOI) Mitigated Negative Declaration (MND)
Combined Development Permit consisting of a Coastal Administrative Permit and Design Approval to allow construction of a 5,588 square foot three-story single-family dwelling with an attached 564 square foot garage, including installation of an on-site wastewater treatment system, installation of a 2,000 square foot groundmounted photovoltaic system, conversion of a test well to a permanent domestic well, and associated grading of approximately 1,914 cubic yards of cut and fill; Coastal Administrative Permit and Design Approval to allow construction of a 425 square foot detached guesthouse; Coastal Development Permit to allow removal of six trees (Monterey pine); Coastal Development Permit to allow development on slope exceeding 30 percent; and after-the-fact Coastal Development Permit to allow development within 100 feet of environmentally sensitive habitat area.
Project is located in Monterey County Parcel: 416011004000
Public Hearing Information: TBD
Public review period ends: Friday, September 8, 2020

20200903 – 547 Airport Blvd. Project
City of Watsonville, Community Justin Meek 831-768-3077
Notice of Intent (NOI) Mitigated Negative Declaration (MND)
Raoul Ortiz is submitting an application to develop a parcel totaling approximately 1.57 acres, collectively called the 547 Airport Boulevard Project (project). Ortiz currently leases the property to operate a rebar processing operation known as Monterey Bay Rebar, Inc. As part of this project, the parcel would be redeveloped into 21 townhomes including three affordable units. The proposed townhomes are grouped in four buildings with a total footprint of approximately 18,927 square feet. Each unit includes three bedrooms and would provide housing for an estimated 78 people. The project also includes development of shared spaces and an open area for recreation.
Project is located in Santa Cruz County Parcel: 01532101
Public Hearing Information: TBD
Public review period ends: Tuesday, September 22, 2020

PUBLIC HEARINGS:

20200902 – Measure D – Five Year Plan Adoption
Santa Cruz County Regional Tran Guy Preston 831-460-3200
Notice of Public Hearing
Based on the Measure D Expenditure Plan, which identifies general categories of projects to receive certain percentages of funds over a 30-year time frame, all agencies designated to receive Measure D funds including the Regional Transportation Commission annually develop, update and adopt five-year project-delivery plan for investing these new transportation revenues. The Regional Transportation Commission (RTC) will be holding a public hearing to provide an opportunity for feedback about how it plans to spend voter-approved Measure D revenues over the next five years. The RTC will consider plans for projects in these regional categories: <ul style="list-style-type: none">• Highway Corridor: auxiliary lanes, bike/pedestrian bridges, safety programs, and traveler information• Active Transportation/Coastal Rail Trail• Rail Corridor: analysis and maintenance• San Lorenzo Valley/Highway 9 Corridor• Community Bridges Lift Line Paratransit Projects
The project is located in Santa Cruz County Parcel: N/A
Public Hearing Information: https://us02web.zoom.us/j/89674106616
Public review period ends: Wednesday, September 2, 2020

More detailed information on these projects is available by calling the contact person for each project or through AMBAG at (831) 883-3750. Comments will be considered by the AMBAG Board of Directors in its review. All comments will be forwarded to the applicants for response and inclusion in the project application. If substantial coordination or conflict issues arise, the Clearinghouse can arrange meetings between concerned agencies and applicants.



MEMORANDUM

TO: AMBAG Board of Directors

FROM: Maura F. Twomey, Executive Director

RECOMMENDED BY: Amaury Berteaud, Special Projects Manager

SUBJECT: AMBAG Sustainability Program Update

MEETING DATE: September 9, 2020

RECOMMENDATION:

It is recommended the Board of Directors accept this report.

BACKGROUND/ DISCUSSION:

Sustainability Program History

The AMBAG Sustainability Program first emerged with the creation of the Energy Watch program in 2006. The Energy Watch program was designed to serve the energy efficiency needs of the AMBAG region as well as to help foster a commitment to sustainability in every AMBAG jurisdiction. The AMBAG Energy Watch Program was awarded funding by the California Public Utilities Commission, (CPUC), during seven funding cycles; the 2006-08 cycle, the 2009 cycle, the 2010-12 cycle, the 2013-14 cycle, the 2015 cycle, the 2016-18 cycle and most recently, the 2019-2020 cycle.

The program elements funded by the AMBAG Energy Watch program materialized out of a collaborative working process with the AMBAG Energy Advisory Committee. This committee included staff from all AMBAG member jurisdictions, business interest groups, non-profit organizations, community groups, PG&E representatives, and AMBAG staff. The program elements were developed to support the specific energy efficiency needs of jurisdictions in two main areas; serving jurisdictional businesses, schools, and non-profits and in directly supporting the jurisdiction's own energy efficiency sustainability efforts. As such, the Energy Watch program played a major role in completing jurisdiction-level greenhouse gas inventories and providing baseline data to assist with development of energy and climate action plans for the region's jurisdictions.

During this fiscal year, AMBAG staff will focus the sustainability program on developing the climate and sustainability elements of the Sustainable Communities Strategy and on providing

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continuing support to jurisdictions in order to assist in the completion of both Climate Action and Climate Adaptation Plans and other climate sustainability initiatives.

AMBAG Sustainability Program Elements

School Districts

The State of California, over five years, has been releasing funding through the Proposition 39: California Clean Energy Jobs Act to help schools implement energy efficiency and conservation. To receive this funding, the school districts must comply with the Proposition 39: California Clean Energy Jobs Act – 2013 Program Implementation Guidelines. These guidelines include requirements such as completing energy benchmarks of school facilities, identifying potential energy projects, creating efficiency metrics related to the projects, submitting a funding application to the California Energy Commission called an Energy Expenditure Plan, completing annual reports, and submitting a final project completion report. On May 13th, 2020, the California Energy Commission extended the Proposition 39 program by one year as a result of the ongoing COVID-19 pandemic. The deadline to complete projects was extended to June 30th, 2021, and the deadline to complete the final project completion reports was extended to June 30th, 2022.

This past month AMBAG staff worked with ten school districts to submit the final project completion reports for twelve Proposition 39 Energy Expenditure Plans. The California Energy Commission requires that final project completion reports include recent energy usage benchmarking data, pictures of installed equipment and detailed site by site outcome summaries. Each report and associated supporting documents must then be submitted on the Proposition 39 online platform. AMBAG worked with the following school districts to submit their final report: Bradley Union Elementary School District, Cienega Union Elementary School District, Mission Union Elementary School District, Panoche Elementary School District, Salinas Union High School District, San Ardo Union Elementary School District, San Lorenzo Valley Unified School District, Santa Rita Union Elementary School District, Soledad Unified School District and Washington Union Elementary School District.

AMBAG staff also met with nineteen school districts and nine charter schools to discuss the Proposition 39 final reporting requirements. AMBAG staff conducted a walkthrough of the Proposition 39 online platform and outlined each final reporting requirement in detail at each meeting in order to familiarize each school district and charter school with the process.

Greenhouse Gas Inventories and Climate Action Planning

AMBAG staff works to complete Greenhouse Gas (GHG) Inventories for all AMBAG Jurisdictions. Staff completed Community-wide GHG Inventories for all jurisdictions in 2005, 2009, 2010 and 2015 as well as a baseline Municipal GHG Inventories for all AMBAG jurisdictions in 2005. AMBAG staff has also been able to use the inventories to create a regional roll-up inventory and assist jurisdictions with climate action planning activities.

As part of an MOU with Monterey Bay Community Power (MBCP), MBCP has allocated funding for AMBAG to develop 2018, 2019, and 2020 Community-wide GHG Inventories for all MBCP member jurisdictions over the next three years. This will allow AMBAG to continue providing GHG inventories to our jurisdictions and enable continued climate action on the central coast.

As Part of an MOU with the San Luis Obispo Air Pollution Control District (SLOAPCD) and the San Luis Obispo Council of Governments (SLOCOG), SLOAPCD and SLOCOG have allocated funding for AMBAG to prepare 2018 Community-wide GHG Inventories for the cities of Arroyo Grande, Atascadero, Grover Beach, Paso Robles and the County of San Luis Obispo.

This past month AMBAG worked with the San Luis Obispo jurisdictions to gather the energy usage data necessary to complete their GHG inventories. Staff also collected the transportation and solid waste data necessary to complete the inventories for all of the AMBAG jurisdictions and started to input it into the ClearPath online tool suite, which is used to calculate GHG emissions.

ALTERNATIVES:

There are no alternatives to discuss as this is an informational report.

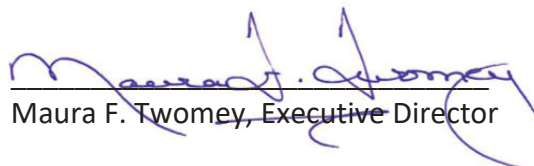
FINANCIAL IMPACT:

The budget is fully funded under the 2019 Energy Watch contract with PG&E, the AMBAG MBCP MOU, the AMBAG, SLOAPCD and SLOCOG MOU, a technical services agreement with the County of Santa Barbara and SB1 Planning Funds. All funding is programmed in the FY 2020-21 Overall Work Program and Budget.

COORDINATION:

AMBAG staff is coordinating with the Pacific Gas & Electric Company, MBCP, SLOAPCD, SLOCOG as well as local jurisdictions and local community stakeholders.

APPROVED BY:


Maura F. Twomey, Executive Director

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MEMORANDUM

TO: AMBAG Board of Directors

FROM: Maura F. Twomey, Executive Director

SUBJECT: Central Coast Coalition Memorandum of Understanding

MEETING DATE: September 9, 2020

RECOMMENDATION:

Staff recommends that the Board approve the Memorandum of Understanding (MOU) between AMBAG and the Santa Barbara County Association of Governments, Council of San Benito County Governments, Transportation Agency of Monterey, San Luis Obispo Council of Governments, and Santa Cruz County Regional Transportation Commission to continue a partnership to ensure the vitality of the U.S. 101 Corridor along the Central Coast.

BACKGROUND/ DISCUSSION:

The purpose of the Central Coast Coalition is to increase the awareness of the U.S. 101 corridor along the central coast as a major economic asset to the regions, the state and the nation and to secure investments for its improvement. The Central Coast Coalition is comprised of the Santa Barbara County Association of Governments, Council of San Benito County Governments, Transportation Agency of Monterey, San Luis Obispo Council of Governments, Santa Cruz County Regional Transportation Commission, and AMBAG. The group has been meeting since 2010 and has worked together as a coalition to highlight key issues on the U.S. 101 Corridor. In addition to monthly staff meetings, the Central Coalition organizes or participates in the following: annual Sacramento Legislative Advocacy Day, California Transportation Commission Town Hall Meetings, state agency special meetings, state workshops and meeting participation, and other activities related to the U.S. 101 corridor that spans across the agencies jurisdictions.

The AMBAG Board approved the original MOU, which expired in June of this year, in 2012. The new MOU is for the period of July 1, 2020 through June 30, 2025. The MOU will assess coalition members annual dues to cover the coalition's expenses. AMBAG's share of these dues is \$2,000 per year.

ALTERNATIVES:

The Board can choose not to continue as a member of the Central Coast Coalition.

FINANCIAL IMPACT:

Approval of the MOU will commit AMBAG to \$2,000 in annual dues for the Central Coast Coalition.

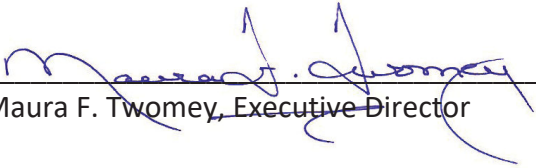
COORDINATION:

AMBAG has drafted the MOU in cooperation with the other member agencies.

ATTACHMENT:

1. Central Coast Coalition MOU

APPROVED BY:



Maura F. Twomey, Executive Director

Attachment 1
MEMORANDUM OF UNDERSTANDING
BETWEEN THE:
SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS,
ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS,
COUNCIL OF SAN BENITO COUNTY GOVERNMENTS,
TRANSPORTATION AGENCY FOR MONTEREY COUNTY,
SAN LUIS OBISPO COUNCIL OF GOVERNMENTS, AND
SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION

TO ENSURE THE VITALITY OF THE
U.S. 101 CORRIDOR ALONG THE CENTRAL COAST

Effective: July 1, 2020

THIS Memorandum of Understanding (MOU) is hereby made by and between the Santa Barbara County Association of Governments (SBCAG), Association of Monterey Bay Area Governments (AMBAG), Council of San Benito County Governments (San Benito COG), Transportation Agency for Monterey County (TAMC), San Luis Obispo Council of Governments (SLOCOG), and Santa Cruz County Regional Transportation Commission (SCCRTC), collectively referred to herein as the “CENTRAL COAST COALITION,” or the “AGENCIES”, or individually as AGENCY.

RECITALS

WHEREAS, the AGENCIES are either a regional transportation agency established pursuant to the California Government Code sections 6500 et seq or are a designated Metropolitan Planning Organization for their region by the Governor in accordance with Title 23 of the Code of Federal Regulations section 450.310; and

WHEREAS, the since 2011 the AGENCIES have worked together as the CENTRAL COAST COALITION to raise awareness of the U.S. 101 corridor on the Central Coast as a major economic asset to the state and nation and to encourage public and private investment on the corridor, and to facilitate the improvement of the U.S. 101 corridor for approximately 269 miles from the Santa Barbara/Ventura County line to the San Benito/Santa Clara County line (“U.S. 101”); and

WHEREAS, the U.S. 101 functions as a critical north-south corridor connecting the Central Coast and the greater Los Angeles Metropolitan Area to the south, the greater San Jose / San Francisco Metropolitan Area to the north, and the Central Valley to the east, serving as: a critical goods movement corridor; the primary alternative north/south highway when Interstate 5 is periodically closed due to storms and accidents; and an emergency escape route upon any natural or manmade accident or disaster occurring along the coast including wildfire, earthquake, tsunami, or critical incident at Diablo Nuclear Power Plant; and

WHEREAS, the U.S. 101 is a part of the National Highway system, is on the State Interregional Road System, and is designated a High Emphasis Focus Route in the Caltrans Interregional Transportation Strategic Plan; and

WHEREAS, the U.S. Department of Transportation in cooperation with the U. S. Department of Defense has also deemed the Route essential for the national defense designating it a Strategic Highway Network Corridor (SHNC); and

WHEREAS, in addition to monthly staff coordinated meetings, the CENTRAL COAST COALITION orchestrates or participates in the following: annual Sacramento Legislative Advocacy Day, California Transportation Commission town halls, state agency special meetings, state workshops and meeting participation, and other activities related to the U.S. 101 corridor that spans across the AGENCIES jurisdictions; and

WHEREAS, the AGENCIES desire to set forth an annual dues schedule for the purposes of covering the expenses of the Central Coast Coalition including legislative advocacy services for a period of five years; and

WHEREAS, the AGENCIES desire SBCAG to serve as the Administrative Agency for the CENTRAL COAST COALITION during the term of this MOU and to enter into an agreement with a legislative advocacy firm to provide legislative advocacy services for the CENTRAL COAST COALITION.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the AGENCIES agree as follows:

1. **ROLES AND RESPONSIBILITIES.** Under this MOU, the AGENCIES agree to work together to:

- A. Raise the awareness of the importance of U.S. 101 as a critical north south highway, as well as other state routes like Highways 1, 17, 41, 46, 156 and 166, supporting the foundation of the regional economy which is also vital at statewide and national levels.
- B. Cooperate in developing and distributing information about the corridor including but not limited to improvement needs, funding options and strategies, economic impacts and benefits.
- C. Identify funding that the AGENCIES may pursue or obtain for improvements for the U.S. 101.
- D. Coordinate with Caltrans District 5 to develop projects to support the U.S. 101.
- E. Seek support from other public and private partners to raise awareness about the importance of the U.S. 101 and encourage investments in corridor improvements.
- F. Highlight the importance of the U.S. 101 corridor on the California Central Coast with the California State Transportation Agency, California Transportation Commission and state legislative and congressional representatives.
- G. Seek appropriate state and federal designations that promote the statewide and national significance of the corridor for long-term economic vitality and seek

additional state and federal funding for its improvement.

- H. The name for the working body under this mutual understanding will be known as the "CENTRAL COAST COALITION".
- I. The AGENCIES agree the CENTRAL COAST COALITION is a multi-jurisdictional recommending agency that is not a separate legal entity and does not have powers of a decision-making body. The CENTRAL COAST COALITION cannot enter contracts, employ staff, apply for grants or other funding, incur debts, sue or be sued.

2. ADMINISTRATIVE AGENCY. SBCAG shall serve as the Administrative Agency for the CENTRAL COAST COALITION. As the Administrative Agency, SBCAG shall:

- A. Upon approval by the SBCAG Board, enter into an agreement with a legislative advocacy firm, in compliance with SBCAG's purchasing policy and bidding procedures, to provide legislative advocacy services for the CENTRAL COAST COALITION to advance the collective position of the AGENCIES with Caltrans, the California Transportation Commission, the State Legislature, the Governor's Office, and other appropriate groups.
- B. Be the single point of contact for the legislative advocate and will have the sole authority to provide direction to the legislative advocate regarding the CENTRAL COAST COALITION policy positions.
- C. Serve as the custodian of dues paid by AGENCIES and deposit dues in a separate fund.
- D. Pay all invoices of the legislative advocate from the separate fund consisting of dues paid by AGENCIES.

3. TERM & TERMINATION. This MOU is effective as of July 1, 2020 and shall expire on June 30, 2025, unless the AGENCIES agree otherwise. Any AGENCY may terminate its participation from this MOU upon 30-days written notification to the other AGENCIES.

4. FINANCIAL RESPONSIBILITIES.

- A. Each AGENCY shall pay annual dues based on a population formula as follows:

<u>Agency</u>	<u>Annual Amount Due</u>
SBCAG	\$5,200
SLOCOG	\$3,300
AMBAG	\$2,000
San Benito COG	\$1,000
TAMC	\$5,200
SCCRTC	\$3,300
TOTAL	\$20,000

- B. The AGENCIES shall pay annual dues to provide revenues to fulfill the roles and responsibilities of AGENCIES described above.
 - C. Dues shall be used for purposes consistent with the mission of the Coalition including legislative advocacy.
 - D. Dues are payable by June 30 of each fiscal year.
5. **LIABILITY AND INDEMNIFICATION.** Each AGENCY agrees to defend, indemnify and hold harmless other AGENCIES, its officers and employees from all claims, demands, damages, costs, expenses, judgments, attorney fees, or other losses that may be asserted by any person or entity, including the Central Coast Coalition that arise out of, or are related any act or omission of the Central Coast Coalition relating to this MOU. The obligation to indemnify shall be effective and shall extend to all such claims or losses in their entirety.
6. **GENERAL TERMS & CONDITIONS.**
- A. **Entire Agreement and Amendment.** In conjunction with the matters considered herein, this MOU contains the entire understanding and agreement of the parties and there have been no promises, representations, agreements, warranties or undertakings by any of the parties, either oral or written, of any character or nature hereafter binding except as set forth herein. This MOU may be altered, amended or modified only by an instrument in writing, executed by the AGENCIES to this Agreement and by no other means. Each AGENCY waives its future right to claim, contest or assert that this MOU was modified, canceled, superseded, or changed by any oral agreements, course of conduct, waiver or estoppel.
 - B. **Nondiscrimination.** Each AGENCY shall comply with the Civil Rights Act of 1964, as amended, and shall not discriminate on the basis of race, color, national origin, or sex in the performance of this MOU.
 - C. **Non-assignment.** AGENCIES shall not assign, transfer or subcontract this MOU or any of its rights or obligations without the prior written consent of each AGENCY and any attempt to so assign, transfer, or subcontract without such consent shall be void and without legal effect.
 - D. **Headings.** The headings of the several sections shall be solely for convenience of reference and shall not affect the meaning, construction or effect hereof.
 - E. **Severability.** If any one or more of the provisions contained herein shall for any reason be held to be invalid, illegal or unenforceable in any respect, then such provision or provisions shall be deemed severable from the remaining provisions hereof, and such invalidity, illegality or unenforceability shall not affect any other provision hereof, and this MOU shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.
 - F. **Compliance with Law.** Each AGENCY shall, at its sole cost and expense, comply with all State and federal ordinances and statutes, including regulations now in force or which

may hereafter be in force with regard to this MOU. The judgment of any court of competent jurisdiction, or the admission of any AGENCY in any action or proceeding against an AGENCY, whether any other AGENCY is a party thereto or not, that an AGENCY has violated any such ordinance statute, or regulation, shall be conclusive of that fact.

- G. **Jurisdiction & Venue.** This MOU shall be governed by the laws of the State of California. Any litigation regarding this MOU or its contents shall be filed in the County of Santa Barbara, if in State court, or in the federal district court nearest to San Luis Obispo County, if in federal court.
- H. **Authority.** All signatories and parties to this MOU warrant and represent that they have the power and authority to enter into this MOU in the names, titles and capacities herein stated and on behalf of any entities, persons, or firms represented or purported to be represented by such entity(ies), person(s), or firm(s) and that all formal requirements necessary or required by any State and/or federal law in order to enter into this MOU have been fully complied with.
- I. **Execution of Counterparts.** This MOU may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original; and all such counterparts, or as many of them as the parties shall preserve undestroyed, shall together constitute one and the same instrument.

(Signatures on following pages.)

IN WITNESS WHEREOF, the AGENCIES have executed this MOU to be effective July 1, 2020.

Santa Barbara County Association of Governments

Gregg Hart, Chair

Marjie Kirn, Executive Director

Date: _____

Approved as to Form
Michael C. Ghizzoni
County Counsel

Deputy County Counsel

San Luis Obispo Council of Governments

Fred Strong, President

Pete Rodgers, Executive Director

Date: _____

Approved as to Form
SLOCOG Counsel

Association of Monterey Bay Area Governments

Steve McShane, President

Maura Twomey
Executive Director

Date: _____

Approved as to Form
AMBAG Legal Counsel

Santa Cruz County Regional Transportation Commission

Bruce McPherson, Chair

Guy Preston, Executive Director

Date: _____

Approved as to Form

SCCRTC Counsel

Transportation Agency for Monterey County

Luis Alejo, Chair

Debra L. Hale, Executive Director

Date: _____

Approved as to Form
TAMC Counsel

Kathryn Reimann

Council of San Benito County Governments

Ignacio Valezquez, Chair

Mary Gilbert, Executive Director

Date: _____

Approved as to Form
San Benito County Counsel

Shirley L. Murphy



MEMORANDUM

TO: AMBAG Board of Directors

FROM: Maura F. Twomey, Executive Director

RECOMMENDED BY: Errol Osteraa, Director of Finance and Administration

SUBJECT: Authorized Check Signers for AMBAG Bank Accounts

MEETING DATE: September 9, 2020

RECOMMENDATION:

Staff recommends that the Board of Directors approve the individuals with check signing authority for the Association of Monterey Bay Area Governments (AMBAG) bank accounts.

BACKGROUND/ DISCUSSION:

AMBAG requires two signatures on all bank drafts. AMBAG has not changed its signature cards since June 13, 2018. Since that time, there have been changes in the composition of the AMBAG Board of Directors as well as the retirement of an AMBAG staff signer necessitating a change in the list of authorized signers.

AMBAG proposes replacing President Scott Funk with President Steve McShane, 1st Vice President Richelle Noroyan with 1st Vice President Kristen Petersen and Director Jerry Muenzer with 2nd Vice-President Lance Walker. In addition, staff signer Elisabeth Russell will be removed as a result of her retirement. This will result in the following authorized signers:

Board Signers: President Steve McShane, 1st Vice President Kristen Petersen and 2nd Vice President Lance Walker.

Staff Signers - Maura Twomey, Bhupendra Patel, and Heather Adamson.

ALTERNATIVES:

The Board could recommend a different slate of signers for the AMBAG accounts.

FINANCIAL IMPACT:

There is no financial impact from this action.

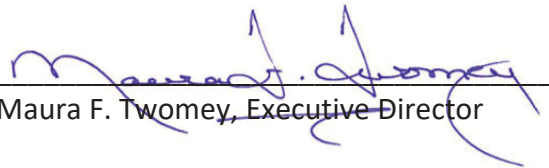
COORDINATION:

Staff will coordinate with Mechanics Bank to authorize the selected individuals as signers on AMBAG's bank accounts.

ATTACHMENTS:

1. Board Signature Letter
2. Staff Signature Letter

APPROVED BY:



Maura F. Twomey, Executive Director



Attachment 1
Board Signature Letter

Date: September 9, 2020

To Whom It May Concern;

I, Maura Twomey, Executive Director for the Association of Monterey Bay Area Governments, do hereby attest that the following individuals are authorized signatories on all of the Monterey Bay Area Governments' accounts with Mechanics Bank in conjunction with the Staff Signature letter dated September 9, 2020.

Name	DL#	Issue Date	Exp. Date	Authorized Signature
Steve McShane				
Kristen Petersen				
Lance Walker				

I, Maura Twomey also attest that Bhupendra Patel and I are authorized to exercise instructions to your bank, either in writing or verbally, as it relates to our investments and/or deposit account transactions on behalf of the Association of Monterey Bay Area Governments.

This Signature Letter is 1 of 2 sets of signatures authorized for this relationship. Let it be noted this letter represents the Authorized Board Signers and does hereby supersede any certification of authorized individuals on the previous Board Signature Letter dated June 13, 2018.

Maura F. Twomey, Executive Director



Attachment 2
Staff Signature Letter

Date: September 9, 2020

To Whom It May Concern;

I, Maura Twomey, Executive Director for the Association of Monterey Bay Area Governments, do hereby attest that the following individuals are authorized signatories on all of the Monterey Bay Area Governments' accounts with Mechanics Bank in conjunction with the Board Signature letter dated September 9, 2020.

<u>Name</u>	<u>DL#</u>	<u>Issue Date</u>	<u>Exp. Date</u>	<u>Authorized Staff Signature</u>
Maura Twomey				
Bhupendra Patel				
Heather Adamson				

I, Maura Twomey also attest that Bhupendra Patel and I are authorized to exercise instructions to your bank, either in writing or verbally, as it relates to our investments and/or deposit account transactions on behalf of the Association of Monterey Bay Area Governments.

This Signature Letter is 1 of 2 sets of signatures authorized for this relationship. Let it be noted this letter represents Authorized Staff Signers and does hereby supersede any certification of authorized individuals on the previous Staff Signature Letter dated June 13, 2018

Maura F. Twomey, Executive Director



MEMORANDUM

TO: AMBAG Board of Directors

FROM: Maura F. Twomey, Executive Director

RECOMMENDED BY: Errol Osteraa, Director of Finance and Administration

SUBJECT: Financial Update Report

MEETING DATE: September 9, 2020

RECOMMENDATION:

Staff recommends that the Board of Directors accept the Financial Update Report.

BACKGROUND/ DISCUSSION:

The enclosed financial reports are for the 2020-2021 Fiscal Year (FY) and are presented as a consent item. The attached reports contain the cumulative effect of operations through July 31, 2020 as well as a budget-to-actual comparison. Amounts in the Financial Update Report are unaudited.

FINANCIAL IMPACT:

The Balance Sheet for July 31, 2020 reflects a cash balance of \$814,701.77. The accounts and contractors receivable balance is \$490,753.00, while the current liabilities balance is \$194,733.06. AMBAG has sufficient current assets on hand to pay all known current obligations.

Due to the implementation of Governmental Accounting Standards Board (GASB) Statement No. 68 in FY 2014-2015 and a restatement to Net Position for GASB Statement No. 82, AMBAG has a deficit Net Position in the amount of \$81,917.30. Although AMBAG's Balance Sheet as of July 31, 2020 reflects a deficit Net Position, AMBAG's Profit and Loss Statement reflects an excess of revenue over expense of \$119,069.28. As we make efforts to pay the outstanding pension liability, AMBAG's Net Position will continue to improve.

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The following table highlights key Budget to Actual financial data:

Budget to Actual Financial Highlights
For Period July 1, 2020 through July 31, 2020

Expenditures	Budget Through July 2020	Actual Through July 2020	Difference
Salaries & Fringe Benefits	\$ 199,422.00	\$ 178,497.13	\$ 20,924.87
Professional Services	\$ 654,789.00	\$ 65,164.99	\$ 589,624.01
Lease/Rentals	\$ 7,583.00	\$ 6,409.35	\$ 1,173.65
Communications	\$ 2,067.00	\$ 1,406.34	\$ 660.66
Supplies	\$ 9,758.00	\$ 3,290.13	\$ 6,467.87
Printing	\$ 838.00	\$ 1,541.80	\$ (703.80)
Travel	\$ 6,375.00	\$ 40.00	\$ 6,335.00
Other Charges	\$ 26,018.00	\$ 25,342.51	\$ 675.49
Total	\$ 906,850.00	\$ 281,692.25	\$ 625,157.75
Revenue			
Federal/State/Local Revenue	\$ 906,850.00	\$ 400,761.53	\$ 506,088.47

Note: AMBAG is projecting a surplus, therefore budgeted revenues do not equal expenses.

Revenues/Expenses (Budget to Actual Comparison):

The budget reflects a linear programming of funds while actual work is contingent on various factors. Therefore, during the fiscal year there will be fluctuations from budget-to-actual.

Professional Services are under budget primarily due to the timing of work on projects performed by contractors. Work is progressing on the 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS). This work is not performed in a linear fashion while the budget reflects linear programming. In addition, the Regional Early Action Planning Housing Program (REAP) provides \$7,931,311 in funding of which a large portion will pass through to partner agencies. It is in its early stages.

Since AMBAG funding is primarily on a reimbursement basis, any deviation in expenditure also results in a corresponding deviation in revenue. Budget-to-actual revenue and expenditures are monitored regularly to analyze fiscal operations and propose amendments to the budget if needed.

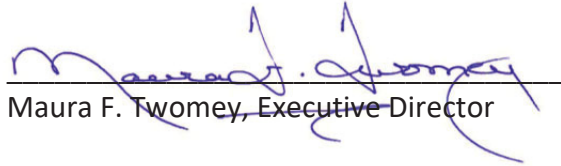
COORDINATION:

N/A

ATTACHMENTS:

1. Balance Sheet as of July 31, 2020
2. Profit and Loss: July 1, 2020 – July 31, 2020
3. Cash Activity for August, 2020

APPROVED BY:



Maura F. Twomey, Executive Director

Balance Sheet - Attachment 1

As of July 31, 2020

	July 31, 2020	July 31, 2020
Assets		
Current Assets		
Cash and Cash Equivalents		
Mechanics Bank - Special Reserve	300,408.06	57,893.61
Mechanics Bank - Checking	510,051.57	37,506.12
Mechanics Bank - REAP Checking	80.01	99,333.33
Petty Cash	500.00	0.00
LAIF Account	3,662.13	
Total Cash and Cash Equivalents	<u>814,701.77</u>	<u>194,733.06</u>
Accounts Receivable		
Accounts Receivable	453,246.88	
Contractors Receivable	37,506.12	
Total Accounts and Contractors Receivable	<u>490,753.00</u>	<u>258,986.95</u>
Other Current Assets		
Due from PRWFPA/RAPS	176.76	
Prepaid Items	40,240.79	
Total Other Current Assets	<u>40,417.55</u>	<u>12.32</u>
Total Current Assets	<u>1,345,872.32</u>	<u>1,531.56</u>
Long-Term Assets		
Net OPEB Asset	96,473.00	
FY 2002-2003 Housing Mandate Receivable	82,186.00	
Allowance for Doubtful Accounts	(16,437.20)	
Deferred Outflows - Actuarial	533,833.49	
Deferred Outflows - PERS Contribution	272,963.59	
Total Long-Term Assets	<u>969,018.88</u>	<u>82,730.00</u>
Capital Assets		
Capital Assets	188,031.36	(200,986.58)
Accumulated Depreciation	(158,692.28)	119,069.28
Total Capital Assets	<u>29,339.08</u>	<u>(81,917.30)</u>
Total Assets	<u>2,344,230.28</u>	<u>2,344,230.28</u>
Liabilities & Net Position		
Liabilities		
Current Liabilities		
Accounts Payable		57,893.61
Contractors Payable		37,506.12
Employee Benefits		99,333.33
Mechanics Bank - Line of Credit		0.00
Total Current Liabilities		<u>194,733.06</u>
Long-Term Liabilities		
Deferred Inflows - Actuarial		258,986.95
Net Pension Liability (GASB 68)		1,888,153.69
OPEB Liability		12.32
Retainage Payable		1,531.56
Deferred Revenue		82,730.00
Total Long-Term Liabilities		<u>2,231,414.52</u>
Total Liabilities		<u>2,426,147.58</u>
Net Position		
Beginning Net Position		(200,986.58)
Net Income/(Loss)		119,069.28
Total Ending Net Position		<u>(81,917.30)</u>
Total Liabilities & Net Position		<u>2,344,230.28</u>

AMBAG
Profit & Loss - Attachment 2
 July 2020

	July 2020
Income	
AMBAG Revenue	174,220.41
Cash Contributions	36,107.68
Grant Revenue	175,754.83
Non-Federal Local Match	14,678.61
Total Income	400,761.53
Expense	
Salaries	111,528.85
Fringe Benefits	66,968.28
Professional Services	65,164.99
Lease/Rentals	6,409.35
Communications	1,406.34
Supplies	3,290.13
Printing	1,541.80
Travel	40.00
Other Charges:	
BOD Allowances	0.00
BOD Refreshments/Travel/Nameplates/Dinner/Other	0.00
Workshops/Training	267.49
GIS Licensing/CCJDC Support	0.00
Energy Watch Travel/Classes/Events/Recruitment	0.00
SB1/MTIP/MTP/SCS/OWP/Public Participation Expenses	0.00
Recruiting	0.00
Climate Resiliency Study	0.00
Dues & Subscriptions	6,550.00
Depreciation Expense	930.25
Maintenance/Utilities	64.09
Insurance	2,832.08
Interest/Fees/Tax Expense	19.99
Total Other Charges	10,663.90
Non-Federal Local Match	14,678.61
Total Expense	281,692.25
Net Income/(Loss)	119,069.28

AMBAG
Cash Activity - Attachment 3
For July 2020

Monthly Cash Activity
 AMBAG

	July-20	August-20	September-20	October-20	November-20	December-20	January-21	February-21	March-21	April-21	May-21	June-21	TOTAL
1. CASH ON HAND													
[Beginning of month]	772,031.66	814,701.77											
2. CASH RECEIPTS													
(a) AMBAG Revenue	139,426.72	52,045.99											191,472.71
(b) Grant Revenue	223,043.84	234,066.92											457,110.76
(c) REAP Advance Payment	0.00	3,982,907.01											3,982,907.01
(d) Borrowing	0.00	0.00											0.00
3. TOTAL CASH RECEIPTS	362,470.56	4,269,019.92											4,631,490.48
4. TOTAL CASH AVAILABLE	1,134,502.22	5,083,721.69											
5. CASH PAID OUT													
(a) Payroll & Related *	241,100.78	159,627.26											400,728.04
(b) Professional Services	60,565.92	15,694.00											76,259.92
(c) Capital Outlay	0.00	0.00											0.00
(d) Lease/Rentals	6,479.81	6,343.70											12,823.51
(e) Communications	2,140.93	1,014.23											3,155.16
(f) Supplies	2,622.28	2,145.77											4,768.05
(g) Printing	871.65	670.15											1,541.80
(h) Travel	40.00	0.00											40.00
(i) Other Charges	5,979.08	9,515.49											15,494.57
(j) Loan Repayment	0.00	0.00											0.00
6. TOTAL CASH PAID OUT	319,800.45	195,010.60											514,811.05
7. CASH POSITION	814,701.77	4,888,711.09											

Payroll & Related *



MEMORANDUM

TO: AMBAG Board of Directors

FROM: Maura F. Twomey, Executive Director

SUBJECT: Revised AMBAG Procurement Manual

MEETING DATE: September 9, 2020

RECOMMENDATION:

This is an information item.

BACKGROUND/DISCUSSION:

The draft Procurement Policies & Procedures Manual is attached for Board information and review.

AMBAG's Procurement Policies & Procedures Manual was last adopted by the Board in November 2014. The current version has been updated to address changes in state and federal regulations and to provide for additional flexibility in efficiently and effectively accomplishing the procurement requirements. The changes are as follows:

- The Manual includes a change to the Executive Director's delegation to enter into contracts. The existing threshold is \$15,000. The proposed change raises that threshold to \$25,000 consistent with other similar organizations. Please see Section 006, page 6.
- The Manual reflects a recent determination by the Federal Highway Administration that the appropriate threshold for Micro-purchases is \$10,000 versus \$3,500. Please see Section 023A, page 31.
- The Manual incorporates a procurement methodology for unsolicited proposals. The methodology was developed using models in place at the Shasta Regional Transportation Agency and the Southern California Association of Governments. Please see Section 23L, page 58.
- The original contents of the Manual have been reorganized with a focus on providing staff a more user-friendly format by placing definitions and references at the end of the document starting on page 77.

FINANCIAL IMPACT:

None

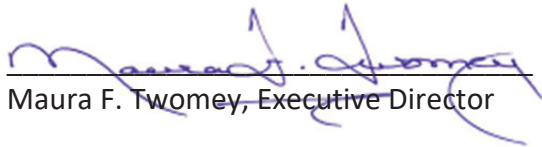
COORDINATION:

AMBAG staff continues to work closely with CALTRANS, the Federal Transit Administration, the Federal Highway Administration as well as other California Metropolitan and Regional Transportation Planning to incorporate regulatory compliance and best practices in the AMBAG Procurement Manual.

ATTACHMENT:

1. AMBAG's Draft Procurement Manual (separately enclosed)

APPROVED BY:



Maura F. Twomey, Executive Director



MEMORANDUM

TO: AMBAG Board of Directors

FROM: Maura F. Twomey, Executive Director

RECOMMENDED BY: Heather Adamson, Director of Planning

SUBJECT: 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy Update

MEETING DATE: September 9, 2020

RECOMMENDATION: INFORMATION

Receive an update on the development of the 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS).

BACKGROUND/DISCUSSION:

AMBAG adopted the 2040 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) in June 2018. Federal and state law requires that AMBAG prepare a long-range transportation plan every four years. In accordance with state and federal guidelines, the 2045 MTP/SCS is scheduled for adoption by the Board of Directors in June 2022. Staff developed the 2045 MTP/SCS Plan Work Program and Schedule which was approved by the AMBAG Board of Directors in April 2019. The 2045 MTP/SCS activities underway are highlighted below.

2045 MTP/SCS Performance Measures

The 2045 MTP/SCS performance measures used to evaluate each of the policy goals have been updated and new metrics added (Attachment 1). Performance measures allow us to quantify regional goals, estimate the impacts of proposed investments, and evaluate progress over time. The AMBAG Board of Directors accepted the updated performance measures for the 2045 MTP/SCS in February 2020. AMBAG staff is currently developing methodologies to calculate the new measures to be included in the 2045 MTP/SCS. Attachment 2 shows the new environmental justice categories as well as methodologies on how to calculate the measures.

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Transportation Project List

AMBAG is working with the RTPAs, transit operators, Caltrans and local jurisdictions to update the transportation project list for the 2045 MTP/SCS using the TELUS database. AMBAG and RTPA staff are making changes to existing 2040 MTP/SCS projects, such as changes to cost estimates and project phasing, as well as adding new projects or identifying projects that have been completed. SCCRTC staff is working with local jurisdictions and other project sponsors to obtain updates to local projects that will be then entered into the TELUS database.

Land Use Inputs and Mapping Updates

AMBAG staff will begin to work with local jurisdictions to update land use inputs for the PlaceTypes and Opportunity Area maps for the SCS. The PlaceTypes maps will be updated for 2020 and 2045 using an online tool. AMBAG staff will hold online training sessions for all local jurisdictions staff to attend to update land uses in their respective jurisdictions. Local jurisdiction planning staff are asked to attend one training session to learn how to update the land uses using the online tool. The revisions to the PlaceType maps are due in December 2020.

Beginning in early 2021, AMBAG will also work with local jurisdiction planning staff to update the Opportunity Area (OA) maps for the SCS. Similar to the PlaceType map update process, AMBAG is expecting to use an online tool to update the maps and will hold training sessions in 2021.

2045 MTP/SCS Financial Assumptions and Scenario Development

AMBAG has been working with our transportation partners to develop financial assumptions for the MTP/SCS through 2045. The financial assumptions will guide how much local, state and federal funding will be reasonably available for the transportation investments included in the 2045 MTP/SCS. Information on future revenues available will be presented at a future meeting.

Beginning later this year, MTP/SCS scenarios will be developed and evaluated. The scenarios will include various combinations of land use assumptions and various multimodal transportation improvements and investments. The scenarios will be evaluated using the Regional Travel Demand Model.

Next Steps

Staff will continue to develop the various components of the 2045 MTP/SCS working with the Planning Directors Forum, Technical Advisory Committees, partner agencies and key stakeholders.

ALTERNATIVES:

N/A

FINANCIAL IMPACT:

Planning activities for the 2045 MTP/SCS are funded with FHWA PL, FTA 5303 and SB 1 planning funds and are programmed in the FY 2020-21 Overall Work Program and Budget.

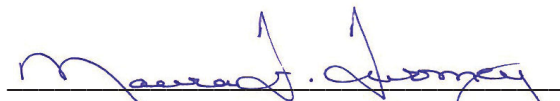
COORDINATION:

All MTP/SCS planning activities are coordinated with MTP/SCS Executive Steering Committee and Staff Working Group which includes participation from Caltrans District 5, Monterey Salinas Transit, Santa Cruz Metropolitan Transit District, Santa Cruz County Regional Transportation Commission, San Benito County Council of Governments, and the Transportation Agency for Monterey County, as well as the Planning Directors Forum and the RTPAs Technical Advisory Committees which includes the local jurisdictions.

ATTACHMENTS:

1. 2045 MTP/SCS Performance Measures
2. Draft Environmental Justice Definitions

APPROVED BY:



Maura F. Twomey, Executive Director

Attachment 1

2045 MTP/SCS – Regional Performance Measures

September 2020

* Denotes new performance metric

Access and Mobility

- Commute Travel Time (minutes)
- Work Trips Within 30 Minutes (percentage)
- Population Within 30 Minutes of Parks (percentage)*
- Population Within 30 Minutes of Healthcare (percentage)*
- Daily Vehicle Delay Per Capita (minutes)*

Economic Vitality

- Population Near High Quality Transit (percentage)*
- Jobs Near High Quality Transit (percentage)
- Daily Truck Delay (hours)
- Income Consumed by Out of Pocket Transportation Costs (percentage)*

Environment

- GHG Reductions (Percent reduction from 2005 baseline)
- Open Space Consumed (acres)
- Farmland Converted (acres)

Healthy Communities

- Growth in Opportunity Areas (percentage)*
- Alternative Transportation Trips (percentage)
- Population Near Bike facilities (percentage)*
- Jobs Near Bike Facilities (percentage)*
- Peak Period Congested Vehicle Miles of Travel (miles)

Social Equity

- Distribution of MTP/SCS Investments (percentage)
 - Low income areas
 - Non low income areas
 - Minority areas
 - Non minority areas
 - Low mobility (zero car households and aged populations)*
 - Low community Engagement (linguistic isolation and education attainment)*
- Access to Transit within 1/2 mile (percentage)
 - Low income population
 - Non low income population
 - Minority population
 - Non minority population
 - Low mobility (zero car households and aged populations)*
 - Low community engagement (linguistic isolation and education attainment)*

System Preservation and Safety

- Maintain the Transportation System (percentage)
- Fatalities and Injuries per 1,000 VMT
- Annual Projected Bike/Pedestrian Fatalities and Injuries per 1,000 VMT

Attachment 2

2045 MTP/SCS

Environmental Justice Definitions and Thresholds

Minority: The definition of minority individual was considered any non white or mixed race person according to the 2015 5-Year American Community Survey (ACS) data. Conversely, a non minority individual was considered any white or non Hispanic person. For the purposes of this analysis, a tract was considered to be predominantly minority if greater than 65% of the total population was non white. This is the same definition used in the adopted 2040 MTP/SCS.

Low Income: AMBAG chose to use 200% of the federal poverty level for 2015 as the definition for low income. This reflects the higher cost of living in the AMBAG region. For the purpose of this analysis, a tract was considered predominantly low income if greater than 33% of residing families earned less than 200% of the federal poverty level annually.

Low Mobility:

Aged Population: Population aged 65 and over that had income below the poverty level are considered low mobility. For this analysis, a tract was considered low mobility if 15% of the population aged 65 and over had income below the poverty level.

Zero-Car Households: Households that have zero-vehicle ownership fall into the low mobility category. For this analysis, a tract was considered low mobility if 15% of the households in the tract have zero-car ownership.

Disability: Census reports disability in six categories: Hearing difficulty, vision difficulty, cognitive difficulty, ambulatory difficulty, self-care difficulty, and independent living difficulty. For this analysis, all categories of disability are used. Tracts with 11.12% disabled population, or the highest 20% above the regional average, was selected.

Low Community Engagement:

Limited English Proficiency: Households where English is not the primary language and English is not spoken “very well.” A tract was considered to have low community engagement if 15% of the tract were households where English is not spoken “very well.”

Educational Attainment: Population over age 25 who have not earned a high school diploma. A tract was considered to have low community engagement if 15% of the tract is over the age of 25 without a high school diploma.

Note: 2015 American Community Survey (ACS) data was used to analyze the existing conditions for the 2015 base year for use in the 2045 MTP/SCS.



The 2020 AMBAG Board of Director meeting locations are subject to change in light of Governor Newsom’s State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 and the shelter in place directive.

2020 AMBAG Calendar of Meetings

October 14, 2020	TBD Meeting Time: 6 pm
November 18, 2020	Seaside Community Room 220 Coe Avenue, Seaside, 93955 Meeting Time: 6 pm *Delayed one week due to Veteran’s Day Holiday
December 2020	No Meeting Scheduled

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AMBAG Acronym Guide	
ABM	Activity Based Model
ADA	Americans Disabilities Act
ALUC	Airport Land Use Commission
AMBAG	Association of Monterey Bay Area Governments
ARRA	American Reinvestment and Recovery Act
CAAA	Clean Air Act Amendments of 1990 (Federal Legislation)
Caltrans	California Department of Transportation
CAFR	Comprehensive Annual Financial Report
CalVans	California Vanpool Authority
CARB	California Air Resources Board
CCJDC	Central Coast Joint Data Committee
CEQA	California Environmental Quality Act
CHTS	California Households Travel Survey
CMAQ	Congestion Mitigation and Air Quality Improvement
CPUC	California Public Utilities Commission
CTC	California Transportation Commission
DEIR	Draft Environmental Impact Report
DEM	Digital Elevation Model
DOF	Department of Finance (State of California)
EAC	Energy Advisory Committee
EIR	Environmental Impact Report
FAST Act	Fixing America’s Surface Transportation Act
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
GHG	Greenhouse Gas Emissions
GIS	Geographic Information System
ICAP	Indirect Cost Allocation Plan
ITS	Intelligent Transportation Systems
JPA	Joint Powers Agreement
LTA	San Benito County Local Transportation Authority

LTC	Local Transportation Commission
MAP-21	Moving Ahead for Progress in the 21 st Century Act
MBARD	Monterey Bay Air Resources District
MBCP	Monterey Bay Community Power
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MPAD	Monterey Peninsula Airport District
MPO	Metropolitan Planning Organization
MST	Monterey-Salinas Transit
MTP	Metropolitan Transportation Plan
MTIP	Metropolitan Transportation Improvement Program
OWP	Overall Work Program
PG&E	Pacific Gas & Electric Company
PPP	Public Participation Plan
RAPS, Inc.	Regional Analysis & Planning Services, Inc.
RFP	Request for Proposal
RHNA	Regional Housing Needs Allocation
RTDM	Regional Travel Demand Model
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agency
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users
SB 375	Senate Bill 375
SBtCOG	Council of San Benito County Governments
SCCRTC	Santa Cruz County Regional Transportation Commission
SCMTD	Santa Cruz Metropolitan Transit District
SCS	Sustainable Communities Strategy
S RTP	Short-Range Transit Plan
STIP	State Transportation Improvement Program
TAMC	Transportation Agency for Monterey County
TAZ	Traffic Analysis Zone
USGS	United States Geological Survey
VMT	Vehicle Miles Traveled
VT	Vehicle Trips