



## **(2) PAID GRADUATE INTERNSHIP OPPORTUNITIES**

**15 - 20 Hours per Week**

**Start Date: Immediately End Date: December 31, 2018 (Potential to Continue into 2019)**

**Salary Range: \$13.65 - \$18.35**

**Positions Open Until Filled First Review of Applications on September 14, 2018**

**Association of Monterey Bay Area Governments (AMBAG) Energy Watch**

The AMBAG Energy Watch team seeks (2) Graduate Interns to work for 15 - 20 hours per week. The work will support energy efficiency projects for local governments and school districts and climate planning efforts across the Monterey Bay region. AMBAG Energy Watch is a program of the Association of Monterey Bay Area Governments with the mission of increasing energy efficiency in the tri-county region. This is great opportunity for anybody seeking experience in the area of energy efficiency program management or in the climate policy implementation area. The intern positions will be responsible for offering program and administrative support in the following areas:

- Support in-office energy efficiency project management focused on the operations/data reporting
- Support energy efficiency projects in the field
- Support marketing to all market segments, via all marketing channels
- Support all reporting at the state regional and local level as needed

Starting immediately, AMBAG seeks 2 part-time Graduate Interns for the Energy Watch team. The intern may either be a current graduate student or recent graduate. Candidates with interest in the energy or climate policy fields, with marketing strength, and strong quantitative and data development skills will receive the highest consideration. It is imperative that candidates are detail oriented. The internship is at the AMBAG offices in Monterey and may require travel to local jurisdictions. Interns are paid on an hourly scale that ranges from \$13.65 to \$18.35, based on education and experience.

### **The following skills, knowledge & abilities are highly desirable:**

- Strong quantitative data analysis and proficiency in Microsoft Office software
- Knowledge of and interest in energy issues and programs and environmental policy
- Ability work independently and as a team member
- Ability to multi-task effectively
- Ability to communicate both written and orally
- Positive attitude, persistent and creative

**To apply:** 1.) You **MUST** complete an AMBAG job application

- 2.) Submit, your resume, AMBAG job application, and cover letter to Elisabeth Bertrand via email at [ebertrand@ambag.org](mailto:ebertrand@ambag.org). Please also send a hard copy to: 24580 Silver Cloud Court, Monterey, CA 93940